

**Allegheny Valley School District**  
**October 9, 2018**

The planning session of the Allegheny Valley School Board was held Tuesday evening, October 9, 2018. President Mr. Antonio Pollino presided. The meeting was called to order at 7:29 p.m.

Roll Call:	Mr. Gaschler	Mrs. Renaldi
	Mrs. McFarland	Mr. Rocco
	Ms. Moretti	Mr. Whelan
	Mr. Pollick	Mr. Pollino
	Mr. Puskar	

Also in attendance were Mr. Graczyk, Mr. Matthew Hoffman, Ms. Rajgopal, Ms. Vecchio, Dr. Nuzzo, Mr. Simpson, Ms. Holler, Mr. Sanchez, Ms. Kaczor, staff members, and community members.

Mr. Graczyk announced that this meeting is the first to be recorded. He reminded Board members and asked all speakers to go to the microphone and give their name prior to addressing the Board.

Mr. Pollino announced that the Board had been in Executive Session for Personnel Matters prior to the meeting.

**AUDIENCE CONCERNS:**

Ms. Tammy Campus was recognized and stated that she represented parents concerned about emergency management, noting the security firm that was recently hired by the Board. She stated how the decision to hire the group was made and the cost of the firm were the items of concern. Mr. Graczyk clarified information on the security firm, stating that the implementation of the firm was to fill the gap until the Board decides on how to move forward with a SPO/SRO/other. He also stated that the District applied for a grant and will be applying for the Act 44 grants.

Ms. Jean Marie Gent was recognized and asked how the firm was chosen. Mr. Graczyk explained the process. She also asked how the security guards would be used. Mr. Pollino responded that individuals may ask questions concerning emergency management, however, the District will not give out specifics and may not provide answers.

Ms. Kelly Leahy asked questions concerning armed/unarmed guards, training, background of guards, and turnover rates. Mr. Graczyk stated that the District followed a similar process as they put in place during the hiring of Officer Downing.

**PRESENTATIONS:**

1. Mr. Todd Baldwin, Massaro Corp., provided an update on the Acmetonia Construction project and reviewed the change orders on the agenda. He also gave an updated timeline for the areas of the project. Mr. Puskar asked about cleaning costs and if they should have been part of the contract costs. Mr. Graczyk explained that due to the amount of dust in the building at the time, and with start of school date close, the District needed to have help to prepare classrooms and hallways for the students. Mr. Rocco asked if there was a scenario that would force the project to go past the anticipated completion date. Mr. Baldwin commented on the kitchen equipment being moved from Colfax. Ms. Moretti expressed her concern over the additional cost not being provided to the Board. Mr. Puskar asked if purchasing new equipment would enable the kitchen to be completed on time. After discussion, Mr. Sanchez was directed to find costs for equipment and a motion will be on next week's agenda.

2. Mr. Graczyk asked Mr. Hoffman to provide an opinion on the email from a board member as to Sunshine Law compliance. Mr. Hoffman stated that the Sunshine Law requires that deliberation of the Board be held in public. Since the email did not comprise of deliberation, the email was in compliance.
3. Mr. Graczyk noted that the District Made a Mark in Emergency Management this month, with the addition of security drills in place of fire drill in accordance with Act 38. Mr. Simpson and Ms. Vecchio commented on the drills in the elementary and secondary.
4. Mr. Graczyk stated that the District was awarded a \$40,000 Safe Schools Grant from PDE for a School Police Officer. The Board will need to decide how to move forward. Mr. Pollino commented that there were multiple viewpoints on this subject, and he would like to have a separate public meeting for discussion. A meeting was scheduled for Monday, October 29 at 7:00 p.m. in the Acmetonia Elementary Forum.

PERSONNEL: Mr. Rocco made a motion seconded by Mrs. Renaldi to approve the employment of Mr. Clinton Kollister as the Junior Varsity Boys' Basketball Coach, effective October 16, 2018 at the compensation rate of \$4,831. Mr. Rocco asked the Board to vote at the planning meeting so the coach can join practices/conditioning as soon as possible to help supervise students. Voice vote carried the motion.

The following motions were discussed with no action taken:

MINUTES: Recommend the Board approve the minutes of the September 11 and 17, 2018 Meetings.

BILLS/PAYMENTS: Recommend the Board approve the September 2018 Treasurer's Report, the payment of bills (Disbursement Ledger), and the Accounts Payable List.

#### OPERATIONS/FINANCE

1. Recommend the Board approve the Parent Transportation Contract for Mr. Mark Ruppert to transport his child to Redeemer Lutheran School in Verona, which is within 10 miles of the District, for the 2018-2019 school year, retroactive to August 22, 2018.
2. Recommend the Board approve the Tuition Agreement with Pittsburgh Public Schools to educate Student #200221 in their Pittsburgh Conroy Program for the 2018-2019 school year at a cost of \$39,600.
3. Recommend the Board approve the Agreement with Wesley Family Services for Child/Adolescent Partial Hospital Program at a cost of \$132.00 per day/per student, effective August 1, 2018 through July 30, 2019.
4. Recommend the Board approve the 60-month Lease Agreement with ComDoc for replacement of the black and white copier located in Room D101 at Springdale Jr-Sr High School, effective November 1, 2018. The cost of the lease will be \$377.00 per month.
5. Recommend the Board authorize the Administration to participate in the Allegheny Intermediate Unit's Annual Homestead/Farmstead exclusion notification required by Act 1 of 2006.
6. Recommend the Board approve Change Order Numbers 50, 56, 70, 71, 77, 86, 87, 88, 89, and 90 as they relate to the Acmetonia Construction Project. Final cost for these Change Orders is \$1,979.99.
  - Change Order #50: Mike Coates Construction  
Existing Suspended Ceiling System and Tented Light Fixtures (Fire Protection)  
Credit: \$6,683
  - Change Order #56: Mike Coates Construction  
Delete Floor Mats per Owner's Request  
Credit: \$4,842.00
  - Change Order #70: Vern's Electric

Add Power for HVAC Control Cabinets

Cost: \$1,283.44

- Change Order #71: SA Comunale  
Kitchen Grease Duct Work Routing and Sprinkler Piping  
Cost: \$1,769.00
- Change Order #77: Vern's Electric  
Costs for Electrical Services required per RFI #120 and #128, CCN #42-48  
Cost: \$6,275.55
- Change Order #86: Mike Coates Construction  
Additional Fence Gate Installation – SE Corner of Site  
Cost: \$697.00
- Change Order #87: Mike Coates Construction  
Additional facility cleaning services  
Cost: \$1,319.00
- Change Order #88: Mike Coates Construction  
Revised Column Wrapping  
Cost: \$1,337.00
- Change Order #89: Mike Coates Construction  
Acoustic Ceiling Repairs for Transformer Installation  
Cost: \$387.00
- Change Order #90: Mike Coates Construction  
Music Room Footer Unsuitable Soil Removal  
Cost: \$397.00

Change order #90 was removed due to an incorrect price and therefore it not being recommended.

7. Recommend the Board approve the following members of the Board to attend the Annual NSBA Conference, March 29, 2019 – April 1, 2019 2018 in Philadelphia, PA. Approximate cost is \$765/person for registration and \$220/night/person for lodging, as well as meal and mileage reimbursement. Mr. Graczyk asked if any of the Board Members would be interested in attending. Mr. Pollick stated that he may go to the conference as a member of the AIU Board and would notify the District.

#### EDUCATION/TECHNOLOGY:

1. Recommend the Board approve complimentary school privileges, under Section 1302 of the PA School Code, for Student #190280 who is under the guardianship of a resident of the District. The proper notarized papers have been submitted to the Business Office.
2. Recommend the Board approve complimentary school privileges, under Section 1302 of the PA School Code, for Student #200254 who is under the guardianship of a resident of the District. The proper notarized papers have been submitted to the Business Office.

#### PERSONNEL:

1. Recommend the Board approve the employment of the following Classified Personnel:
  - A. Ms. Rebecca Myers, Paraprofessional  
Effective: October 16, 2018; Compensation: \$93 per day, plus individual benefits
  - B. Ms. Hillary Hilbert, Cafeteria Worker  
Effective: October 16, 2018; Compensation: \$9.00 per hour
  - C. Ms. Emily Sikora, Paraprofessional  
Effective: October 16, 2018; Compensation: \$93 per day, plus individual benefits
2. Recommend the Board approve the employment of the following Substitute Personnel:
  - A. Ms. Dewi Densmore, Clerical Substitute

- Effective: October 16, 2018; Compensation: \$10 per hour
- B. Ms. Dana Zier, Clerical Substitute
  - Effective: October 16, 2018; Compensation: \$10 per hour
- C. Mr. Daniel Clark, Substitute Custodian
  - Effective: October 16, 2018; Compensation: \$9.25 per hour
- 3. Recommend the Board approve the employment of Mr. Joseph Moreno, Long-Term Substitute, who will replace Employee #592 (FMLA) at the compensation rate of \$39,536/year plus Benefits (Step 1, Masters), effective October 16, 2018 - June 14, 2018.
- 4. Recommend the Board approve the Leave Request of the following Employees:
  - A. Employee #220 - FMLA Effective: September 6, 2018 – September 14, 2018
  - B. Employee #592 - FMLA Effective: September 18, 2018 – December 13, 2018  
- Unpaid Leave: December 14, 2018 – June 14, 2018
- 5. Recommend the Board accept, with regret, the resignation of the following Classified Employees:
  - A. Ms. Angie Rudolf, Title I Paraprofessional
    - Effective: October 10, 2018
  - B. Mr. Nick Etzel, Paraprofessional
    - Effective: August 20, 2018
  - C. Mr. William Royal, Paraprofessional
    - Effective: October 2, 2018
  - D. Ms. Caitlin Farr, Paraprofessional
    - Effective: October 15, 2018
- 6. Recommend the Board approve the 2018-2019 Act 93 raises. This increase is retroactive to July 1, 2018. Mr. Puskar asked if a separate motion needed to be made for the Business Manager. Mr. Hoffman stated that he would look into the matter for the voting meeting.
- 7. Recommend the Board approve a \$0.50 increase for Mr. William Vargo, Custodial Substitute, who in 2017-2018 had achieved a satisfactory rating and had worked more than the minimum of 750 hours. This increase is retroactive to July 1, 2018.

Mrs. McFarland stated that she is seeing a number of individuals leaving the District. Mr. Graczyk clarified that the individuals are leaving and taking substitute positions within the District. Ms. Moretti asked if in these instances, if the hiring and resignations could be on the same agenda.

Mr. Puskar stated that the Board discussed motions for the superintendent successor contact and salary increases. Mr. Hoffman stated that he would draft the agenda item for the Board vote.

#### EMERGENCY MANAGEMENT:

Mr. Graczyk provided information on the Act 44 Safety and Security Grants. He noted that Part A is a meritorious application for \$25,000 and Part B is a competitive application that can be made for the amount of a project. He explained the District would be applying for both parts.

ATHLETICS & ACTIVITIES: No Report.

Mr. Pollick reports:

AIU – The AIU is looking for an Assistant Executive Director of Special Education and Pupil Services.  
Forbes Road – The teachers continue to work without a contract, negotiations continue.

POLICY REVIEW: No Report.

DISCUSSION ITEMS:

- A. Mr. Graczyk reviewed options for the BoardDocs programs. Mr. Puskar asked what the District was paying for the policy part of the program and stated that he believes the District should go with one of the options and provide technology support for the Board Members. Mr. Graczyk stated that he will gather additional information for the Board.
- B. Mr. Graczyk commented on professional development with Mr. Tom Templeton on Saturday, October 27, at a time and location to be determined. He stated the cost is \$5,995, and the Board would work on a vision and goals for the District, along with board governance.
- C. Mr. Graczyk provided an update on District job descriptions. Mr. Gaschler asked for the next steps. Mr. Graczyk stated once the job descriptions are approved, the Board would enter into discussions concerning personnel.
- D. Mr. Puskar asked when the past year's audit will be finished to see if there were extra funds. Ms. Rajgopal stated it would be available soon, by the end of the year. Mr. Puskar asked who makes the decisions/recommendations where to put any extra funds. Mr. Graczyk stated the auditors provide recommendations.
- E. Mr. Puskar commented on a recent article on municipal grants, noting that Cheswick Borough did not receive any funding. He asked for an update on the Cheswick tennis court rest room facilities. Mr. Graczyk stated that the District approved \$20,000 for the project, to be matched by Cheswick Borough. He will look into the matter and report back to the Board with an update.
- F. Mr. Puskar commented on the most recent football game and the police changing security measures. He stated that he understood the aim of safety, but it is still a community event. He asked that the District revisit the changes. Mr. Pollick and Mrs. Renaldi agreed. Mr. Graczyk stated that the WPIAL has required additional space for the opposing team. After comments, Mr. Graczyk said he would talk with Officer Downing about the changes.

AUDIENCE COMMENTS: None

With no further business to come before the Board, Mr. Pollick made a motion seconded by Mr. Rocco to adjourn the meeting, 9:35 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director