

**Allegheny Valley School District**  
**November 13, 2018**

The planning session of the Allegheny Valley School Board was held Tuesday evening, November 13, 2018. President Mr. Antonio Pollino presided. The meeting was called to order at 7:29 p.m.

Roll Call:	Mr. Gaschler	Mrs. Renaldi
	Mrs. McFarland	Mr. Rocco
	Ms. Moretti	Mr. Whelan
	Mr. Pollick	Mr. Pollino
	Mr. Puskar	

Also in attendance were Mr. Graczyk, Mr. Matthew Hoffman, Ms. Rajgopal, Dr. Nuzzo, Dr. Welter, Mr. Sanchez, Ms. Kaczor, staff members, and community members.

Mr. Pollino thanked all veterans for their service.

Mr. Pollino announced that the Board had been in Executive Session for Personnel Matters prior to the meeting.

AUDIENCE CONCERNS: None.

**PRESENTATIONS:**

1. Mr. Todd Baldwin, Massaro Corp., provided an update on the Acmetonia Construction project and reviewed the change orders on the agenda. He also gave an updated timeline for the areas of the project. Ms. Moretti asked if there were any extra fees for additions of the change orders. Mr. Baldwin stated no. Mr. Gaschler asked for the total cost of change orders to date. Mr. Baldwin stated \$161,536.56 plus the costs of the change orders on the current agenda, approximately \$293,000 total.
2. Mr. Graczyk and Dr. Nuzzo provided an update on the Elementary Transition, commenting on academics, scheduling, and information provided to parents, staff, and students.
3. Mr. Graczyk noted that the District Made a Mark in kindness with the Senior Citizen Brunch (National Honor Society and Chamber Singers) and the Veterans' Day program. He noted that the District was honored by the Veterans' Association for their help with the repair of the World War I plaque.
4. Mr. Graczyk introduced Mr. Mlynarski to discuss the choices for the spring musical. Mr. Mlynarski stated that the first choice for this year's musical is Mama Mia. The director and producer are asking for approval for two choices because they may not receive the rights to Mama Mia. Ms. Moretti asked if there was a cost difference in the rights. Mr. Mlynarski stated no.

**ATHLETICS & STUDENT ACTIVITIES:** Mr. Pollick made a motion seconded by Mrs. Renaldi to approve Mama Mia as the 2019 spring musical. The performance is scheduled for March 29-31. Voice vote carried the motion.

**OPERATIONS/FINANCE:** Mr. Policno made a motion seconded by Mr. Rocco to appoint Mr. Stephen P. Puskar to serve as the Temporary Chairperson (President) at the December 4, 2018 Reorganization Meeting until a President is approved. Voice vote carried the motion. Mr. Pollino commented that nominations should be sent to Mr. Puskar prior to the Reorganization meeting, however, nominations can still come from the floor at the meeting. Discussion was also held on how to vote for offices. Mr. Hoffman stated that there are no rules, but a prevailing approach. If multiple individuals are nominated, the secretary will ask

each Board Member who he/she would like to fill that office. The individual with the most votes will win election.

The following motions were discussed with no action taken:

MINUTES: Recommend the Board approve the minutes of the October 9 and 15, 2018 Meetings.

BILLS/PAYMENTS: Recommend the Board approve the October 2018 Treasurer's Report, the payment of bills (Disbursement Ledger), and the Accounts Payable List.

#### OPERATIONS/FINANCE

1. Recommend the Board approve the purchase of a Gator with Snow Plow and Salt Spreader Attachments with CoStars vendor Deere & Company in the amount of \$17,584.30. Mr. Rocco noted the equipment is more than 20 years old and the cost of repairs is increasing.
2. Recommend the Board approve the Soccer Scoreboard Upgrades and New Softball Scoreboard Purchase and Installation with CoStars vendor Institutional Specialties, Inc. in the amount of \$28,650.00. Mr. Pollino asked for the Policy Committee to review the advertising policy and remove the item from the agenda to explore options.
3. Recommend the Board approve Ms. Hamsini Rajgopal to attend the 64<sup>th</sup> Annual PASBO Conference, March 5-8, 2019 in Hershey, PA. Approximate cost is \$349 per person for registration and \$178/night for lodging per person as well as meal and mileage reimbursement.
4. Recommend the Board approve the transfer of \$125,494.66 from the General Fund to the Food Service Fund. Mr. Puskar asked what supports are going to be established so this loss doesn't continue to happen. Ms. Rajgopal explained that the Food Service Director is implementing some programs to help. The Board asked if Mr. Donnelly could attend a future meeting to explain.
5. Recommend the Board approve the purchase BoardDocs PRO at the cost of :one-time startup fee of \$1,000 and the annual subscription fee of \$9,000. (The annual fee will be increasing to \$10,500 after March 17). This price reflects the PSBA discount. Mr. Puskar asked what the technology support for the Board would be. Mr. Graczyk stated that the Board will need to discuss what type of equipment (laptop, tablet, etc.) to use.
6. Recommend the Board approve Change Order #'s 52, 73, 79, 80, 82, 83, 90, 92, 93, and 97 as it relates to the Acmetonia Construction Project. Final cost for these Change Orders is a cost of \$21,164.50.
  - Change Order #52: Wheels Mechanical
    - Courtyard Hose Bibs
    - Cost: \$1,390.42
  - Change Order #73: Wheels Mechanical
    - Condensate line repair for existing cafeteria
    - Cost: \$415.98
  - Change Order #79: LMI
    - Reconnect existing heating unit in the kitchen
    - Cost: \$4,767.29
  - Change Order #80: Vern's Electric
    - Power to existing north exterior light fixtures
    - Cost: \$2,407.50
  - Change Order #82: Vern's Electric
    - Revised gymnasium lighting configuration
    - Cost: \$2,762.66
  - Change Order #83: Vern's Electric/Mike Coates Construction
    - Elevator revisions per pre-inspection installation

- Cost: \$3,252.23
- Change Order #90: Mike Coates Construction
- Music room footer unsuitable soil removal
- Cost: \$677.00
- Change Order #92: LMI
- Furnish Exhaust Fan PRV-8
- Cost: \$1,319.45
- Change Order #93: LMI
- Cut exterior wall for existing univents
- Cost: \$1,195.43
- Change Order #97: Vern's Electric
- Stage egress exit signage and chair lift lighting
- Cost: \$1,689.64

#### EDUCATION/TECHNOLOGY:

1. Recommend the Board approve Ms. Sue Mellon, Ms. Carla Lagattuta, Mr. Len Herrington and qualified students to participate in the Academic Games National Competition in Orlando, FL from April 25, 2019 through April 30, 2019. Costs for transportation to Orlando are not to exceed \$5,000. District will pay cost of substitute teachers. Mrs. Mellon detailed the trip and costs. Mr. Puskar questioned why students have to pay for the adults. After discussion, Mr. Puskar asked if the District can pay for the adults or lift the "transportation" restriction. Mr. Graczyk stated the administration will look into the matter to make sure its consistent with other groups' requests.

#### PERSONNEL:

1. Recommend the Board approve the employment of the following Classified Employees:
  - A. Ms. Dorothy Pfeiffer, Cafeteria Substitute \$9.00 per hour and Cafeteria Monitor \$10.30 per hour, Effective: November 20, 2018
  - B. Ms. Lisa Leasure, Cafeteria Substitute  
Effective: November 20, 2018, Compensation: \$9.00 per hour
  - C. Jady McCleery, Paraprofessional  
Effective: November 20, 2018, Compensation: \$93.00 per day, plus individual benefits
  - D. Mr. Michael Dudjak (Ratify), Paraprofessional  
Effective: November 13, 2018, Compensation: \$93.00 per day, plus individual benefits
2. Recommend the Board accept, with regret, the resignation of the following Classified Employees:
  - A. Ms. Jamie Medure, Cafeteria Substitute  
Effective: October 31, 2018.
  - B. Ms. Cindy Domski, Bus Aide/Lunch Monitor  
Effective: October 26, 2018
3. Recommend the Board accept, with regret, the resignation of Ms. Amy Zastawniak, May Day Sponsor, effective October 16, 2018.
4. Recommend the Board accept, with regret, the resignation of Ms. Aileen McDermott, 7<sup>th</sup> Grade Girls Volleyball Coach, effective November 8, 2018.
5. Recommend the Board ratify the employment of Ms. Heather Harapko and Ms. Keely Grover as the 7<sup>th</sup> & 8<sup>th</sup> Grade Co-Sponsors, at the compensation rate of \$714.50 each, effective September 25, 2018.
6. Recommend the Board approve the request of Employee #233 for a Sabbatical Leave for Restoration of Health for the second semester of the 2018-19 school year.
7. Recommend the Board approve the Leave Request of Employee #762, FMLA Effective: January 7, 2018, not to exceed 60 work days.

8. Recommend the Board approve the employment of Ms. Angie Rudulf as an Extended Day-to-Day Substitute. Ms. Rudulf will replace Employee #762 who is out on an approved leave, effective January 7, 2018 at the compensation rate of \$150 per day.

#### EMERGENCY MANAGEMENT:

Recommend the Board approve the creation of a position for a second School Police Officer, to be employed by the District pursuant to the procedure of Section 1302-C of the Pennsylvania Public School Code, and to conduct interviews for such position. Mrs. McFarland stated that she wished research was done on School Resources Officers.

Ms. Moretti asked for a report on the recent Professional Development Day that centered on Emergency Management. Mr. Graczyk commented on the day's topics (legal updates, ALICE and CPR training, talking with students about school violence, NaviGate Prepared System), highlighting trauma-informed care information.

Ms. Moretti also commented that the Emergency Management Community Meeting was held today and provided positive feedback on the School Police Officer position.

**ATHLETICS & ACTIVITIES:** Mr. Pollick noted that fall sports have ended and winter sports begin on November 16. He stated that a number of students were honored for their athletic play.

Mr. Pollino acknowledged Coach Sanchez and the Boys' Varsity Soccer Team on their successful season.

Ms. Moretti asked if the Board could see the budgets for activities and sports. Dr. Welter stated that activities don't have budgets, they fundraise for any money needed. Each group plans what they hope to accomplish.

Mr. Pollick reports:

AIU – Repair is needed on the building and a feasibility study has been conducted. Some funding has been put aside for repairs. .

Forbes Road – The Board will meet with teachers at a public meeting on Thursday at 6:00 p.m. He is hopeful for a good outcome, with no disruption to education.

#### POLICY REVIEW:

Discussion: Testing for Lead in the Drinking Water – Mr. Graczyk explained that Act 39 has a provision that Districts test their water for lead or hold a public discussion. This year, Allegheny Valley has selected to discuss the topic. He noted that approximately two years ago, the District tested water in all buildings and high levels were found at Colfax, where the District took corrective action. Testing was put into a five-year plan for maintenance. Mr. Gaschler asked if mold included in the testing. Mr. Graczyk responded that no, there are not mandates in that area. Mr. Pollino asked if there is any logic in testing the water at Acme due to the renovation/construction project. Mr. Sanchez stated that the project will actually improve the system with new water lines and there will be new pipes in Springdale with their updates. He recommended the District wait until all of this has been completed to re-test. Mr. Rocco asked the cost of testing. Mr. Graczyk stated approximately \$10,000. Mr. Whelan asked if the communities test the water. Mr. Graczyk commented yes, they test the water going into the buildings. The District tests the water and fixtures in the facilities.

1. Recommend the Board approve the First Reading to a Revision of Policy #201, Admission of Students.
2. Recommend the Board approve the First Reading to a Revision of Policy #806, Child Abuse.
3. Recommend the Board approve the First Reading to a Revision of Policy #808, Food Services.

Mr. Graczyk commented that Mr. Hoffman's firm is creating a Reasonable Use of Force policy that the District will look at when complete. Mr. Hoffman commented it is an important policy to have in place.

DISCUSSION ITEMS:

- A. Mr. Rocco commented on the recording of Board Meetings, asking if there was a way to review when listening. If not, can we change how it is recorded? Mr. Graczyk said he will look into the matter.
- B. Mr. Gaschler stated that he and Mr. Pollick went to the state conference and a report will be provided next week.

AUDIENCE COMMENTS: None

With no further business to come before the Board, Ms. Moretti made a motion seconded by Mrs. Renaldi to adjourn the meeting, 9:23 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director