

**Allegheny Valley School District**  
**March 12, 2019**

The planning session of the Allegheny Valley School Board was held Tuesday evening, March 12, 2019. In the absence of Mr. Larry Pollick, Vice President Mrs. Glenna Renaldi presided. The meeting was called to order at 7:43 p.m.

Roll Call:	Mr. Gaschler	Mrs. Renaldi
	Mrs. McFarland	Mr. Rocco
	Ms. Moretti - absent	Mr. Whelan
	Mr. Pollino	Mr. Pollick - absent
	Mr. Puskar - absent	

Also in attendance were Dr. Graczyk, Ms. Rajgopal, Mr. Fred Wolfe (solicitor), Mr. Sanchez, Ms. Vecchio, Mr. Heavner, Ms. Holler, Dr. Nuzzo, Dr. Welter, Mr. Davis, staff members, and community members.

Mrs. Renaldi announced that the Board had been in Executive Session prior to the meeting for Personnel matters.

AUDIENCE CONCERNS: None.

PRESENTATIONS:

1. Mr. Todd Baldwin, Massaro Corp., provided an update on the Acmetonia Construction project.
2. Mr. Pollino presented information from the Colfax Repurposing Committee. Topics included determine funding methods and a feasibility study. He noted that Canzian/Johnson had provided architectural services and PJ Dick had provided construction services at no charge. The committee is looking for partnerships (contacts within the community), funding options, and organizations to help with the project. Mr. Gaschler commented that it seems the committee has taken a clear path. Mr. Pollino commented that the committee's objective is to see if the building can be used to benefit the community. Mrs. McFarland stated that she doesn't understand when the committee changed from the Colfax Options Committee to the Colfax Refurbishing Committee. Mr. Rocco stated that he would like to see the building put on the market, so the Board has another option in motion. He also stated that he didn't want to diminish the efforts put forth by the committee. After further discussion, the Board directed the administration to put the item on Monday's Board agenda for discussion.
3. Dr. Graczyk thanked Mike and Lori Hrivnak for the donation of a softball pitching mound to the District. A round of applause was given in appreciation for the donation.
4. Ms. Rajgopal provided information on the 2019-2020 budget. She noted that it is projected as a balanced budget at \$23,002,679, an increase of 1% (\$228,080). The budget includes technology for the 1:1 initiative (Crome Books for grades 3-8). She noted that for capital projects, the administration needs to tour the facilities and come up with priorities. Mr. Rocco asked about salaries and health care costs. Ms. Rajgopal explained.

OPERATIONS/FINANCE: Mr. Pollino made a motion seconded by Mr. Rocco to direct the administration to place out for bid for new uniforms for the football team. Mrs. McFarland asked why the District was looking to buy football uniforms when new uniforms were purchased for the team in the 16-17 school year. Mr. Davis stated that he believed the District only replaced soiled uniforms. Mr. Rocco asked if the uniforms are in a state of disrepair. Mr. Davis replied that some were, and that it's usually

about a five-year rotation. On voice vote, all members voted yes, with Mrs. McFarland voting no. Motion carried, 5-1.

PERSONNEL: Mr. Rocco made a motion seconded by Mr. Pollino to approve the employment of the following Athletic Personnel:

- A. Ms. Courtney Yaksich, Track Worker  
Effective: March 19, 2018, Compensation: \$35.00 per meet
- B Ms. Karen Mueller, Track Worker  
Effective: March 19, 2018, Compensation: \$35.00 per meet
- C. Mr. Michael Dudjak, Track Worker  
Effective: March 19, 2018, Compensation: \$35.00 per meet

Voice vote carried the motion.

The following motions were discussed with no action taken:

MINUTES: Recommend the Board approve the February 5 and 11, 2019 Meeting Minutes.

BILLS/PAYMENTS: Recommend the Board approve the February 2019 Treasurer's Reports, the payment of bills (Disbursement Ledger), and the Accounts Payable List.

OPERATIONS/FINANCE: Mr. Gaschler reported that he is working to meet with Ms. Rajagopal and Mr. Sanchez to discuss the landscaping contract and options.

1. Recommend the Board direct the administration to place out for bid the general school, athletic, and custodial supplies for the 2019-2020 school year.
2. Recommend the Board approve the request of Valley Points YMCA to provide the Summer Day Camp program at Springdale Jr-Sr High School. The program will begin the day following our last student day and run until the beginning of the 2019-2020 school year.
3. Recommend the Board renew the lease agreement with the Allegheny Intermediate Unit for one (1) DART classroom at Acmetonia Elementary School in the amount of \$4,774.00, effective September 1, 2019 through June 30, 2020.
4. Recommend the Board approved the agreement with The Watson Institute Social Center for Academic Achievement for special education services for student #250435 in the amount of \$45,136/year for the 2018-2019 school year. Invoices will be prorated according to the start date of February 19, 2019.
5. Recommend the Board approve the proposed 2019/2020 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,144,656.00 The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545. The Allegheny Valley School District contribution to the Program of Services Budget is estimated to be \$20,229 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).
6. Recommend the Board direct the administration to take the action necessary to optimize the tax assessment base for the School District.
7. Recommend the Board ratify the agreement with Senate Engineering for engineering services for the advertising and bidding for the maintenance and care of the athletic fields, school grounds and landscaping for the District. Dr. Graczyk stated that this includes the specs for the RFP.

8. Recommend the Board approve a month-to-month contract extension with Jeff Brooks Landscaping. All rates will remain the same with no price increases. The contract extension will be in effect beginning on April 1, 2019.
9. Recommend the Board approve Change Order #'s 60, 94, 95, 106, and 107 as it relates to the Acmetonia Construction Project. Final cost for these Change Orders is a cost of \$4,876.56.
  - Change Order #60: Mike Coates
    - Elevator Room Revisions (C107)
    - Credit: \$3526.00
  - Change Order #90: Vern's Electric/LMI
    - Maintenance Restroom B120 Revisions
    - Cost: \$8,100.90
  - Change Order #95: Vern's Electric/LMI/Mike Coates
    - Omission of ceiling installation & inclusion of ventilation in Room B118
    - Cost: \$301.58
  - Change Order #106: Mike Coates
    - Roofing Back Charge to TDFE
    - Cost: \$698.00
  - Change Order #106: Todd Devin Food Eq. Company
    - Roofing Back Charge to TDFE
    - Credit: \$698.00
  - Change Order #107: Mike Coates
    - Replace damaged wall tile in kitchen & tile cap at low walls
    - Cost: \$2,280.00
  - Change Order #107: LMI
    - Replace damaged wall tile in kitchen & tile cap at low walls
    - Credit: \$2,280.00
10. Recommend the Board approve option \_\_\_\_\_ for additional insurance coverage for Colfax Upper Elementary commencing March 11, 2019.

Option 1: \$10K deductible and the total premium is \$36,032.25 (Terrorism is an additional \$1,729 plus taxes and fees)

Option 2: \$25K deductible and the total premium is \$31,577.50 (Terrorism is an additional \$1,513 plus taxes and fees)

Dr. Graczyk stated that the administration recommends Option #1. Ms. Rajgopal stated that when a building closes, coverage elapses after 60 days, so this insurance will be effective from that date.

#### EDUCATION/TECHNOLOGY:

Dr. Nuzzo presented on a pre-school program the District is developing.

Mrs. Holler commented that the Special Education Department is finalizing plans for the ESY program; they will be bringing the Snack Cart concept to the elementary building, with SHS students teaching the younger students; April 29<sup>th</sup> will be Disability Awareness Day, with more information to come on the program.

Mr. Heavner reported on the Dr. Seuss Pre-school and Family Nights, stating that over 500 people attended the Family Night, with 36 families attending the Pre-school event. The Book Fair raised over \$9,900, with about \$7,000 returning to the school. All students purchased books and \$75.00 was give to each teacher for his/her classroom library. He also noted that Kindergarten registratioin is at 41 with two days left.

1. Recommend the Board approve the request of Ms. Beth Minda and qualified students to attend the PMEA Region Choir Festival at Latrobe High School on March 20-22, 2019. The total cost to district is approximately \$222.00 and includes transportation, registration, and lodging. District will also pay cost of substitute teacher and meals for all students and staff.
2. Recommend the Board approve the request of Mr. Chris Squire and two (2) qualified students to attend the Bundesliga Total! Festival in Washington, DC on March 22-24, 2019. The District will cover the cost of transportation via megabus and subway (approximately \$50) plus a substitute teacher. All other costs, including meals, will be covered by the Goethe Institute.

#### PERSONNEL:

1. Recommend the Board approve the Leave Request of the following Employees:
  - A. Employee #892  
FMLA Effective: April 15, 2019 not to exceed 60 work days
  - B. Employee #193  
FMLA Effective: January 21, 2019 not to exceed 60 work days
  - C. Employee #220  
FMLA Effective: February 21, 2019, not to exceed 60 work days (retroactive to first request on September 6, 2018)Mrs. McFarland asked why the requests are so late. Dr. Graczyk the paperwork takes time to come through.
2. Recommend the Board approve the employment of the following Extended Day-to-Day Substitute:
  - A. Ms. Katie Jack, Replacing Employee #892 who is out on an approved leave  
Effective: April 15, 2019; Compensation: \$150 per day
3. Recommend the Board accept, with regret, the retirement of the following Classified Employee:
  - A. Mr. Gary Nagy, Custodian  
Effective: June 28, 2019Dr. Graczyk thanked Mr. Nagy for his service.
4. Recommend the Board accept, with regret, the resignation of the following Classified Employee:
  - A. Ms. Marian Olczak, Cafeteria Worker  
Effective: January 9, 2019
  - B. Ms. Jami Fowler, Paraprofessional  
Effective: March 1, 2019
5. Recommend the Board approve the employment of the following Classified Personnel:
  - A. Ms. Marian Olczak, Substitute Cafeteria Worker  
Effective: January 9, 2019; Compensation: \$9.00 per hour
  - B. Ms. Jamie Medure, Administrative Assistant to Guidance  
Effective: March 19, 2019, Compensation: \$28,000 annually (Pro-rated)
  - C. Mr. Daniel Clark, Custodian  
Effective: March 19, 2019, Compensation: \$11.77/hour with all benefits per SEIU AgreementMrs. McFarland asked if others were interviewed for the Administrative Assistant to Guidance position. Dr. Welter commented that administrators interviewed five individuals. Mrs. McFarland asked if others were interviewed for the custodial position. Dr. Graczyk stated yes, and that Mr. Clark had been working as a substitute for the District.

6. Recommend the Board approve the employment of the following Professional Personnel:
  - A. Mr. Joseph Hamp (Ratify), Long-Term Substitute (Replacing Jayne Sheldon who retired)  
Compensation: \$38,636/year plus Benefits (Step 1, Bachelors), Effective: January 7, 2019
7. Recommend the Board approve the employment of the Mr. Robert Moyes as a Volunteer Football Coach, effective March 19, 2019.
8. Recommend the Board approve the creation of a social worker position.

EMERGENCY MANAGEMENT: Mr. Heavner reported that Officer Gourley will attend Monday night's meeting to provide a report. Ms. Zastawniak commented that the high school will hold their S2SS training for students on Friday. Dr. Graczyk stated that the District had sent a termination letter to Moritz to end security services.

ATHLETICS & ACTIVITIES: Mr. Davis commented on the number of students who were participating in spring sports. Mr. Rocco congratulated student athletes who were honored: Rachel Halapchuk and Breanne Hurley for swimming; Mike Zolnierczyk for the winning the Extra Effort Award, Cager Classic, and college all-star selection at Geneva College; Hurley and Zolnierczyk for being named Scholar Athletes.

#### POLICY REVIEW:

1. Recommend the Board approve the Second Reading to a Revision of Policy #251, Homeless Students.

Dr. Graczyk stated that the Reasonable Use of Force Policy comes from Mr. Hoffman's Office, and he asked the Board for opinions. Consensus of the Board was to move forward with the policy.

#### DISCUSSION ITEMS:

- A. Donations requested from Cheswick Christian Academy – Dr. Graczyk stated the recommendation would be for the administration to hold a “Garage-type sale” to see if anything can be recouped from the items.
- B. Mr. Rocco asked if the administration could survey the staff and ask about “wish list” items, how they view their job, comments on administration.
- C. Mrs. McFarland asked if the Parent Night had been rescheduled. Dr. Graczyk stated that a date had not yet been set.

#### AUDIENCE COMMENTS:

Ms. Kathleen Haas was recognized and asked if Education Celebration had been cancelled. Dr. Graczyk stated that with the lower turnout in participation, the event had been cancelled. The administration is working on a Remake Learning Night that will highlight technology.

With no further business to come before the Board, Mr. Pollino made a motion seconded by Mr. Rocco to adjourn the meeting, 9:50 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director