

**Allegheny Valley School District**  
**June 26, 2018**

The regular meeting of the Allegheny Valley School Board was held Tuesday evening, June 26, 2018. President Mr. Antonio Pollino presided. The meeting was called to order at 7:04 p.m.

Roll Call:	Mr. Gaschler	Mrs. Renaldi
	Mrs. McFarland	Mr. Rocco
	Ms. Moretti	Mr. Whelan
	Mr. Pollick	Mr. Pollino
	Mr. Puskar	

Also in attendance were Mr. Graczyk, Mr. Matthew Hoffman, Ms. Rajgopal, Mr. Sanchez, Ms. Kaczor, Mr. Donnelly, students, staff members, and community members.

Mr. Pollino announced that information on the budget announced at the last meeting was incorrect. He stated that the last increase in millage was for the 2014-2015 school year not eight years ago. He commented that members had been misinformed and using the incorrect information was not intentional.

**AUDIENCE CONCERNS:**

The following individuals were recognized:

1. Ms. Tammy Campus read a statement supporting a tax increase and asked the Board members to support a tax increase.
2. Mr. Jim McGinty also read a statement opposing teacher furloughs.
3. Mr. Ryan Publosky, student, commented on the STEM program at the high school and stated it would be a terrible mistake to furlough the technology education teacher.
4. Mr. Rick Toney commented that there are other avenues that the Board should look into besides furloughs and tax increases. He encouraged the Board to seek alternatives.
5. Ms. Debbie Helwig commented that the teachers in the District are dedicated, caring individuals. She stated she was in favor of the tax increase alternative.

**PRESENTATIONS:**

1. Mr. Joe Massaro provided an update on the Acmetonia Construction Project and reviewed the change orders listed on the agenda. He stated that approximately \$97,000 in additions to the project at this time, with an approximate total of \$177,100 spent to date for change orders. The District has a \$500,000 contingency fund. Mr. Massaro stated that he cannot guarantee the project will be completed in time and provided several approximate completion dates for the various parts of the project. He stated that these dates are fluid and change constantly with additional personnel and time being devoted to the project.

**MINUTES:** Ms. Moretti made a motion seconded by Mrs. Renaldi to approve the minutes of the May 8 and 14, 2018 meetings. Voice vote carried the motion.

**BILLS/PAYMENTS:** Ms. Moretti made a motion seconded by Mr. Puskar to approve the May 2018 Treasurer's Report, the payment of bills (Disbursement Ledger), and the Accounts Payable List. Voice vote carried the motion.

#### OPERATIONS/FINANCE:

Mr. Rocco made a motion seconded by Mr. Puskar to approve the Final General Fund Operating Budget for the 2018-2019 school year in the amount of \$22,774,599. The Budget represents an increase of 3.13% or \$691,122 more than the 2017-2018 Budget of \$22,083,477. Local revenue for this Final Budget will be provided by a real estate tax of 20.8377 mills, one half of 1% earned income tax, one-half of 1% real estate transfer tax and one-half of \$10 occupation privilege tax. Mr. Rocco commented that he can't get past the cost per student and that the Board needs to look at future needs. He asked for updated job descriptions and for the administration to evaluate whether positions are appropriate and needed. Mr. Puskar stated that the District is in line with their cost per student, that the figure changes among districts and it's hard to compare the cost in districts. Mr. Pollino stated that the Board can direct the administration to bring the costs down, including identifying areas that may not bring a value to the District. Ms. Moretti asked if requesting job descriptions for the August meeting is realistic. Mr. Graczyk stated that an August request is reasonable, but he would like to look at the job descriptions first. Mr. Rocco asked if the District budgeted for worst case scenarios. Mr. Graczyk stated usually, but sometimes things happen that even exceed the planning. Mr. Gaschler stated that he is comfortable using the fund balance this year and any surplus from this year can go back into the fund balance. Mrs. McFarland stated that she doesn't believe this budget is a compromise. Mr. Pollick stated that he believes the Board should use the fund balance to help with the budget. On roll call vote, Mrs. Renaldi, Mr. Whelan, Mr. Puskar, Ms. Moretti, and Mr. Pollino voted yes; Mr. Gaschler, Mrs. McFarland, Mr. Pollick, and Mr. Rocco voted no. Motion carried, 5-4.

Mr. Rocco made a motion seconded by Mr. Puskar to approve the 2018 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by \$134.25. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), the District must reduce property taxes beginning July 1, 2014. On roll call vote, all members voted yes. Motion carried, 9-0.

Mr. Rocco made a motion seconded by Mr. Puskar to approve the following motions:

1. Adopt Draft #2 of the AVSD 2018-2019 Master Calendar as the final version.
2. The 2018-2019 expenditures from the Capital Reserve Fund in the amount of \$46,650.
3. The 2018-2019 expenditures from the Technology Reserve Fund in the amount of \$403,896.40.
4. PNC Bank, Harmar Township, as the school district depository for the 2018-2019 school year.
5. Appoint Mr. Stephen Puskar as Board Treasurer, effective July 1, 2018.
6. Award the Athletic and General Supplies Bids.
7. Award the paper and custodial supplies bid to be purchased through the AIU Consortium.
8. The Forbes Road Career & Technical Center 2018/2018 Revenue Anticipation Note in the amount of \$5,400,000 with an interest rate of 3.09%.
9. The following companies as the District's investment companies for the 2018-2019 school year:
  - PLGIT (State-Approved Agency)
  - PSDLAF (State-Approved Agency)
10. Acknowledge receipt from the Pennsylvania Department of Education of the PlanCon H: Project Financing Approval Document and its attached Appended Materials for the Additions and Alterations Project at Acmetonia Primary School.
11. The closure of Colfax Upper Elementary School and to reassign pupils from that school to the Acmetonia Elementary School. The closure and reassignment of pupils shall be effective upon the commencement of the 2018-2019 school year; provided, however, if construction of the additions and renovations to Acmetonia Primary School are not completed in time to allow full occupancy of the Acmetonia Elementary School as of the commencement of the 2018-2019 school year, the closure and reassignment shall be effective upon such later date as subsequently is determined by the Board of School Directors as will allow an orderly transition into the renovated school.
12. The reconfiguration and change of name of the current Acmetonia Primary School. Effective the 2018-19 school year, the name of the school building shall be the Acmetonia Elementary School and,

coincident with the closure of the former Colfax Elementary School, all students in kindergarten through sixth grade shall be assigned to attend the Acmetonia Elementary School.

13. The renewal of insurance policies for the 2018-2019 school year through Arthur J. Gallagher & Co.

	<b>2017-2018</b>	<b>2018-2019</b>	<b>(+/-)</b>
	<b>Brickstreet</b>	<b>UPMC</b>	
Workers Compensation Premium	\$57,700	\$49,512	-14.19%
	<b>CM Regent</b>	<b>CM Regent</b>	
Property Premium	\$28,286	\$28,892	2%
	<b>CM Regent</b>	<b>RPS</b>	
Boiler Premium	\$3,987	\$3,783	-5.12%
	<b>CM Regent</b>	<b>CM Regent</b>	
General Liability Premium	\$5,602	\$5,573	-1%
Business Auto Premium	\$6,140	\$6,265	2%
Umbrella Premium	\$5,376	\$5,348	-1%
School Leaders E & O Premium	\$10,479	\$10,788	3%
	<b>BCS Insurance</b>	<b>BCS Insurance</b>	
Cyber Liability Premium	\$4,898	\$5,348	9%
Total Non-WC Premium	\$64,768	\$65,991	2%
Total Premium	\$122,468	\$123,977	1%

14. The renewal of the Group Life Insurance, AD&D, and LTD policies for the 2018-2019 school year as proposed through CM Regent Solutions.

2018-2019

Basic \$0.09

AD&D \$0.02

LTD \$0.19

15. The renewal of the Sports and Student Accident Insurance – Alive Risk underwritten by AXIS Insurance Company as follows:

2018-2019

Athletic Plan AAA – Primary \$6,154

Student Plan – School Time \$ 22

Student Plan – 24-Hour Coverage \$ 88

16. The Tax Collector Bond Quote for July 1, 2018 – June 30, 2022.

		<b>Jerich Agency</b>
Debbie Sigmund	Springdale Borough	\$5,807
Kathryn Winwood	Springdale Township	\$3,210
James DiPalma	Harmar Township	\$8,197
Louise Parkhill	Cheswick Borough	\$3,667
		<b>\$20,881</b>

17. The Agreement with Wesley Services for ESY Services for student #260006 effective July 9, 2018 through August 2, 2018. The cost of tuition is \$2,900.

18. The Agreement with Hosack, Specht, Muetzel & Wood LLP for the audit of the financial statements for the years ending June 30, 2018, 2019, and 2020. The fee schedule is as listed below:

<u>Year ended June 30</u>	<u>Amount</u>
2018	\$15,850
2019	\$16,325
2020	\$16,825

19. The Agreement with River Pediatric Therapies effective August 1, 2018 through June 30, 2019 at a cost of \$59 per hour for occupational therapy services and \$61 per hour for physical therapy services.
20. The Agreement with River Pediatric Therapies to provide Occupational Therapy services to ESY students at a cost of \$60 per hour effective July 1, 2018 through July 31, 2018.
21. The Agreement with New Story for ESY Services for student #230183, student #260298, and student #220173. The program runs from July 2, 2018 through August 13, 2018 at a cost of \$326 per day per student.
22. Change Order #'s 28, 33, 35, 37, 41, and 43 as it relates to the Acmetonia Construction Project. Final cost for these Change Orders is \$110,422.25.
- Change Order #28: Vern's Electric/Intertech
    - Upgrade phone system to VOIP requested by Owner – recommend approval of proposed CO
    - Cost: \$32,383.86
  - Change Order #33: Vern's Electric
    - Add power to revised wheel chair lift at the stage configuration
    - Cost: \$1,994.42
  - Change Order #35: Vern's Electric
    - Relocation of existing under slab – kitchen circuit – Assume 250 MCM – 200 AMP in conduit run overhead from kitchen to existing gear – Outage and 12-hour shifts
    - Cost: \$60,111.61
  - Change Order #37: Vern's Electric
    - RFI #47 – Install new conduits for proper size of wire. Add conduits not shown for new circuits
    - Cost: \$15,892.27
  - Change Order #41: North East Interior Systems
    - Delete on mail box unit in Waiting Room D106
    - Credit: \$1,050.00
  - Change Order #43: Vern's Electric
    - Relocate the control panels and outlets from the elevator pit from the final elevator shop drawings
    - Cost: \$982.99
23. The Agreement with Intertech for the upgrade of phone system to VOIP at the Springdale Jr-Sr High School in the amount of \$55,778.00.
24. The Computer Centerline (CCL) 2018-2019 Twelve-Month Memorandum of Understanding (MOU) to continue outsourcing technology staff at a total cost of \$80,160.
25. The 2018-2019 annual Student Assistance Program/School Based Mental Health Outpatient Services, with Wesley Family Services, effective July 1, 2018 through June 30, 2019.

Voice vote carried the motion, with Mr. Puskar abstaining from Operations/Finance item #5 (Board Treasurer). Mr. Puskar asked that the District publish the approved calendar on its web site and Facebook page.

EDUCATION/TECHNOLOGY: Mr. Puskar made a motion seconded by Mr. Rocco to approve the adoption of the following textbooks:

- A. HMD Physics 2017  
Publisher: Houghton Mifflin Harcourt  
Cost: \$4,875.09
- B. HMD Modern Chemistry 2017  
Publisher: Houghton Mifflin Harcourt  
Cost: \$6,826.25
- C. HMH Biology 2017  
Publisher: Houghton Mifflin Harcourt  
Cost: \$12,266.16

Voice vote carried the motion.

PERSONNEL: Mrs. Renaldi made a motion seconded by Mr. Whelan to approve the following motions:

1. Accept, with regret, the retirement of Professional Employee Ms. Kathleen McQuade, Social Studies Teacher, Springdale Jr-Sr High School, effective June 11, 2018.
2. Accept, with regret, the retirement Classified Employee Mr. Joseph Leiberton, Custodian, effective September 1, 2018.
3. The employment of the Extended Day-to-day Substitute Teacher Mr. Nicholas Etzel, effective May 21, 2018 – June 11, 2018. Compensation will be \$150 per day plus individual benefits. Mr. Etzel is replacing an employee who is on medical leave.
4. Accept, with regret, the resignation of Classified Employee Ms. Ashley Kostick, Paraprofessional, effective June 4, 2018.
5. Accept, with regret, the resignation of Substitute Custodial Employee Mr. Richard Fuller, effective: May 31, 2018.
6. The employment of Ms. Tracy Acheson as Custodial Summer Help with the compensation of \$9.25/hour, effective June 19, 2018.
7. The employment of Athletic Personnel Ms. Krysten Whelan as Girls' Junior Varsity Soccer Coach, with compensation of \$4,831.00, effective July 1, 2018.
8. The FMLA request of Employee #791 beginning June 4, 2018 (not to exceed 60 work days).
9. The employment of the following Extended School Year (ESY) Professional Staff:
  - A. Ms. McCall Emerick, Teacher, Compensation: \$36 per hour
  - B. Mr. Curtis Poremski, Teacher, Compensation: \$36 per hour
  - C. Ms. Stacey Burns, Teacher, Compensation: \$26 per hour
  - D. Ms. Kandi Conner, Nurse, Compensation: \$36 per hour
  - E. Ms. Kellee Kovach, Speech Therapist, Compensation: \$26 per hour
10. The employment of the following Extended School Year (ESY) Classified Staff:
  - A. Ms. Abbey Conrad, Bus Aide, Compensation: \$10.30 per hour
  - B. Ms. Ellen Burns, Paraprofessional, Compensation: \$12.40 per hour
  - C. Ms. Krysten Whelan, Paraprofessional, Compensation: \$12.40 per hour
  - D. Mr. Bill Emerick, Paraprofessional, Compensation: \$13.73 per hour
  - E. Mr. Nick Etzel, Paraprofessional, Compensation: \$12.40 per hour

Voice vote carried the motion, with Mr. Whelan abstaining from Personnel items #7 (Girls' Junior Varsity Soccer Coach) and 10 (ESY Classified Staff).

EMERGENCY MANAGEMENT: No report.

ATHLETICS & ACTIVITIES: Mr. Pollick made a motion seconded by Mrs. Renaldi to approve the annual Girls' Soccer Team pre-season trip to Edinboro University on August 16-18, 2018. Voice vote carried the motion.

**POLICY REVIEW:**

Mr. Graczyk stated that there would be a revision for policy #005, Organization for the August meeting.

**DISCUSSION ITEMS:**

1. Mr. Graczyk asked the Board to schedule a meeting in July due to decisions that will need to be made for the construction project. The members selected Monday, July 9 at 6:00 p.m. in Springdale Jr-Sr High School's Rachel Carson Conference Room.
2. Mr. Puskar asked why the District doesn't look into the BoardDocs program for archiving of materials. Mr. Graczyk stated that District staff have done some research and he will have an update in July.
3. Mr. Rocco stated the need for a recording of meetings. Mr. Graczyk stated that he will have a draft of procedures for the Board to review at the July meeting.
4. Mr. Rocco asked if the cost for an SPO was in the budget. Mr. Graczyk stated that there are funds for SPO/SRO/Security and that the Board would need to discuss the matter.

AUDIENCE COMMENTS: None.

With no further business to come before the Board, Ms. Moretti made a motion seconded by Mrs. Renaldi to adjourn to Executive Session for legal matters, 9:01 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director