

**Allegheny Valley School District**  
**February 6, 2018**

The planning session of the Allegheny Valley School Board was held Tuesday evening, February 6, 2018. President Mr. Antonio Pollino presided. The meeting was called to order at 7:01 p.m.

Roll Call:	Mr. Gaschler	Mrs. Renaldi
	Mrs. McFarland	Mr. Rocco - absent
	Ms. Moretti	Mr. Whelan
	Mr. Pollick	Mr. Pollino
	Mr. Puskar	

Also in attendance were Mr. Graczyk, Mr. Matthew Hoffman, Ms. Holler, Dr. Nuzzo, Mr. Sanchez, Ms. Kaczor, Mr. Slezak, students, staff members, and community members.

Mr. Pollino announced that the Board had met in Executive Session prior to the meeting to discuss Personnel matters.

AUDIENCE CONCERNS: None.

**PRESENTATIONS:**

1. Ms. Lisa Gray and Colfax Upper Elementary School students presented information on their Polar Bear Project.
2. Mr. Kevin Nester, Messaro, provided an update on the Acmetonia construction project.
3. Mr. Stephen H. Niedenberger, CPA of Hosack, Specht, Muetzel & Wood, LLC provided information to the Board on the 2016-2017 audit.

The meeting was turned over to Mr. Graczyk. The following motions were discussed with no action taken:

MINUTES: Recommend the Board approve the January 16 and January 22 meeting minutes.

BILLS/PAYMENTS: Recommend the Board approve the January 2018 Treasurer's Report, the payment of bills (Disbursement Ledger), and the Accounts Payable List.

**OPERATIONS/FINANCE:**

1. Recommend the Board approve the proposed 2018-2019 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,086,109.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,765,288.00. The Allegheny Valley School District contribution to the Program of Services Budget is estimated to be \$20,026.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).
2. Recommend the Board approve the New Story Tuition Agreement for the 2017-2018 school year for Student #260298. The tuition is \$276/per day and is effective October 30, 2017 through May 31, 2018.
3. Recommend the Board approve the removal and recycling of 430 damaged, outdated, and/or uncirculated books and materials from the Library at Colfax Upper Elementary School, as submitted. Mr. Gaschler asked if the District updates and/or replaces books with updated copies? Mr. Graczyk explained that updates are purchased, however, the District is moving toward more web-based resources. Mr. Puskar asked about removal of books that were donated in memory/honor of individuals. Mrs.

Vecchio stated that those books were not removed. Mr. Puskar asked if they were ever removed, even in the event of being outdated. Mrs. Vecchio responded no.

4. Recommend the Board approve the agreement with PEPPM vendor ePlus in the amount of \$74,315.30. This rate will include a 60% discount to be reimbursed through E-rate in 2019 (net cost will be \$29,726.12). The equipment will be used to update the network switches at the High School Main Distribution Frame (MDF), which services the whole district, the necessary equipment for the new data rack as part of the Acmetonia project, and updated fiber optic cabling to high network traffic areas at the high school (A-Wing).
5. Recommend the Board approve a three-year renewal of Lifetouch Studios contract, effective for the 2018-2019, 2019-2020, and the 2020-2021 school years. Mr. Puskar asked about price differences between secondary and elementary options. Mr. Graczyk stated that he would look into the matter.
6. Recommend the Board accept the audited Financial Statement submitted by Hosack, Specht, Muetzel & Wood LLC and the accompanying management letter comments for the year ending June 30, 2017.
7. Recommend the Board approve Resolution #2018-3 Opposing ESA Voucher Programs (SB-2).
8. Recommend the Board approve a one-year contract extension with Jeff Brooks Landscaping. Grass cutting at Springdale Jr-Sr High School and Colfax will be \$730 per service. Grass cutting at Acmetonia will be \$40 per service. All other rates will remain the same with no price increases. The contract extension will be in effect from April 1, 2018 through March 31, 2019. Mrs. McFarland asked if there was a price increase. Mr. Graczyk stated that the cost reflects a decrease of \$10. Mr. Puskar questioned the length of the contract in light of changes that may come with the Colfax building. Mr. Graczyk stated that the contract could be updated depending on a decision about the building.

#### EDUCATION:

1. Recommend the Board approve the request of Mr. Andrew Tsangaris, Ms. Sue Mellon and fifteen (15) FBLA students to attend the 2018 State Leadership Conference in Hershey, PA on April 8, 2018 to April 11, 2018. Cost is \$319.96 per person and includes registration/lodging/meals. District-owned transportation will be utilized. Ms. Moretti asked if this activity was required, that the Board had discussions in the past on whether to fund activities. Mr. Graczyk stated that the topic can be revisited
2. Recommend the Board approve complimentary school privileges, under Section 1302 of the PA School Code for a student who is under the guardianship of a resident of the District. The proper notarized papers have been submitted to the Business Office.
3. Recommend the Board approve Ms. Sue Mellon, Ms. Carla Lagattuta, Mr. Len Herrington and qualified students to participate in the Academic Games National Competition in Knoxville, TN from April 26, 2018 to May 1, 2018. Costs for transportation to Tennessee are not to exceed \$5,000. District will pay cost of substitute teachers.

#### TECHNOLOGY: No Report

#### PERSONNEL:

1. Recommend the Board approve the employment of Mr. Erik Stumpf as a Volunteer Baseball Coach, effective: February 13, 2018.
2. Recommend the Board accept, with regret, the resignation of Mr. Ronald Sikora, Musical Publicist effective January 18, 2018.
3. Recommend the Board approve the employment Mr. Zachary Metkler, as the Musical Publicist with compensation of \$631.00, effective February 13, 2018.
4. Recommend the Board approve the employment of Ms. Rechelle Fersch as a Cafeteria Substitute with compensation of \$9.00/hour, effective February 13, 2018.

EMERGENCY MANAGEMENT: No Report.

ATHLETICS & ACTIVITIES: Mrs. Renaldi reported that if the Boys' Basketball team wins one of its last games, it will make the playoffs. She also noted that the Girls' Basketball Senior Night was last night and the Boys' Senior Night is being held tonight.

POLICY REVIEW: Mr. Graczyk explained changes to the Administrative Regulations of the Board. The members were given part one of Section 100, Program, to review. Mr. Gaschler asked about AR 105.1 – Curriculum Review and the number of requests from parents. Mr. Hoffman suggested the item be changed to read “it is preferred that parents join requests.”

#### DISCUSSION ITEMS:

1. Mr. Graczyk asked the Board if they were ready to discuss costs for the filming of meetings or do they need additional information. Upon discussion, members asked for additional items to be explored. The District will look into costs for audio recording of minutes and stenographer services. Mr. Puskar asked where the demand or need for meetings to be recorded come from. Mr. David Bechman, Harmar resident, was recognized and stated that he questioned the cost of closed caption, however he believes a copy of the meeting should be available whether audio or video, if it is cost effective.
2. Mrs. McFarland stated that she had emailed Board Members to schedule a meeting and hasn't received responses. She asked what the best method to communicate would be. Mr. Pollino asked if District resources could be utilized. Other members noted they preferred phone calls to email. Mr. Hoffman referred to the Sunshine Act to open communication. Discussion moved to weekly packets, with Ms. Moretti asking if members could opt out of the paper copies. Mr. Puskar asked if the District could explore the Board Docs program.
3. Mr. Gaschler stated that PSBA would like districts to approve Principals of Governance and post. He asked if the Board would consider. Mr. Graczyk stated that he would look into the matter.
4. Mr. Puskar asked if about the phone system at Acme and the high school. Does the item require bids? Mr. Graczyk explained the background and that the Acme portion of the system was in the bids for the project. Mr. Puskar asked how it was missed that the system was only partially bid. Mr. Hoffman stated that the Board could change the project through a change order. Mr. Graczyk stated that he would talk with Massaro concerning for answers about the project.

AUDIENCE COMMENTS: None.

With no further business to come before the Board, Ms. Moretti made a motion seconded by Mrs. Renaldi to adjourn the meeting, 8:54 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director