

Allegheny Valley School District
June 13, 2017

The planning session of the Allegheny Valley School Board was held Tuesday evening, June 13, 2017. President Mr. Larry Pollick presided. The meeting was called to order at 7:02 p.m.

Roll Call:	Mr. Conte - absent	Mr. Puskar
	Mr. Gaschler - absent	Mrs. Renaldi
	Ms. Haas	Mr. Rocco
	Mrs. Jursa	Mr. Pollick
	Ms. Moretti - absent	

Also in attendance were Mr. Graczyk, Mr. Daniel Conlon (solicitor), Mr. Camarda, Mr. Sanchez, Mr. Davis, Mr. Simpson, Dr. Nuzzo, Ms. Holler, Mr. Heavner, Dr. Welter, Ms. Vecchio, Ms. Kaczor, students, staff members, and community members.

Mr. Pollick announced that the Board was in Executive Session prior to the meeting to discuss Personnel matters.

AUDIENCE CONCERNS: None.

PRESENTATION: Mr. Terry Thompson (Foreman Architects Engineers), Mr. George Knoll (Massaro CM Services), and Mr. Dave Parker (Massaro CM Services) presented information on the Acmetonia Primary School construction project. Discussion was held. The Board announced that they will hold a special voting meeting on July 25, 2017 to award bids for the project and any other business that comes before the Board.

The following motions were discussed with no action taken:

MINUTES: No Report.

BILLS/PAYMENTS: No Report.

OPERATIONS/FINANCE:

1. (By Roll Call at Voting Meeting) Recommend the Board approved Resolution #2017-3 which certifies that PlanCon F documents for the Additions and Alterations to Acmetonia Primary School are approved for submission to the Pennsylvania Department of Education. It also certifies that the Architect has been directed to ensure that all plans related to this project conform to generally accepted codes or guidelines as set forth in Section 349.16 of the Pennsylvania Department of Education Standards.
2. (By Roll Call at Voting Meeting) Recommend the Board approve Resolution #2017-4 authorizing Foreman Architects Engineers to proceed with and complete the advertisement for bids, bid receipt, and preparation of PlanCon Part G, Project Accounting Based on Bids.
3. Recommend the Board approve entering into a Builders Risk Insurance Policy with the Chubb Insurance Group for the additions/alterations to the Acmetonia Primary School in an amount not to exceed \$15,000.
4. Recommend the Board approve entering into an Owner Controlled Insurance Program (OCIP) provided by CM Regent Insurance Company. The rate for the OCIP Policy is \$22.2750 per \$1,000 of construction value. The estimated premium cost is \$225,150.

5. (By Roll Call at Voting Meeting) Recommend the Board approve the Final General Fund Operating Budget for the 2017-2018 school year in the amount of \$22,083,477. The Budget represents an increase of 2.87% or \$615,184 more than the 2016-2017 Budget of \$21,486,293. Local revenue for this Proposed Final Budget will be provided by a real estate tax of 20.3494 mills, one-half of 1% earned income tax, one-half of 1% real estate transfer tax and \$5.00 local emergency services tax.
6. (By Roll Call at Voting Meeting) Recommend the Board approve the 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by \$133.86. In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), the District must reduce property taxes beginning July 1, 2014.
7. Recommend the Board approve Carlucci Construction Company, Inc. to replace the existing fire hydrant in the front lawn of the Acmetonia Primary School at a cost of \$9,572.00. Mr. Puskar asked for information on the item. Mr. Sanchez explained that the fire hydrant is from the 1960s and to complete the flow test needed for construction, an update is necessary. Discussion was held on the matter.
8. Recommend the Board approve the Adelphoi Education Services Agreement for the 2017-2018 school year.
9. Recommend the Board approve the 2017-2018 annual Student Assistance Program/SAP Liaison Crisis Response Plan, Allegheny County, with Wesley Spectrum, effective July 1, 2017 through June 30, 2018.
10. Recommend the Board approve PNC Bank, Harmar Township, as the school district depository for the 2017-2018 school year.
11. Recommend the Board approve the following companies as the District's investment companies for the 2017-2018 school year:
 - PLGIT (State-Approved Agency)
 - PSDLAF (State-Approved Agency)
12. Recommend the Board approve the paper and custodial supplies bid to be purchased through the AIU Consortium.
13. Recommend the Board award the Athletic and General Supplies Bids.
14. Recommend the Board approve the renewal of insurance policies for the 2017-2018 school year as proposed through Arthur J. Gallagher & Co.

	2016/2017	2017/2018	(+/-)
	Highmark	(1) Brickstreet	
Workers Compensation Premium	\$56,540	\$57,700	2%
	PSBA	(2) CM Regent	
Property Premium	\$29,136	\$28,286	-3%
Boiler Premium	\$4,319	\$3,987	-8%
General Liability Premium	\$5,764	\$5,602	-3%
Business Auto Premium	\$6,262	\$6,140	-2%
Umbrella Premium	\$6,400	\$5,376	-16%
School Leaders E & O Premium	\$10,846	\$10,479	-3%
Cyber Liability Premium	\$4,898	\$4,898	0%
Total Non-WC Premium	\$67,625	\$64,768	-4%
Total Premium	\$124,165	\$122,468	-1%

(1) Brickstreet purchased Highmark Worker's Compensation Business

(2) The Insurance Companies connected to PSBA were sold to CM Regent

15. Recommend the Board approve the renewal of the Group Life Insurance, AD&D and LTD policies for the 2017-2018 school year as proposed through CM Regent Solutions.

16. Recommend the Board approve the 60-month Lease Agreement with ComDoc for replacement of the color copier in the Business Office, effective July 1, 2017. The cost of the lease will be \$271 per month.
17. Recommend the Board approve the Forbes Road Career & Technical Center 2017/2018 Revenue Anticipation Note in the amount of \$4,400,000 with an interest rate of 1.89%.
18. Recommend the Board approve the Agreement with Precision HR Solutions, Inc. to provide substitute teachers and substitute RNs for the district from July 1, 2017 through June 30, 2020. The rate for the length of the agreement is:

Teachers:	\$124.88 (full day)	\$62.44 (half day)	First 25 days worked
	\$141.75 (full day)	\$70.88 (half day)	26+ days worked

RNs: \$34 per hour

Mr. Puskar asked about the time the District has been using Precision's services. Mr. Heavner commented on the company, noting a good fill rate and working relationship with the group. Discussion was held on the matter.
19. Recommend the Board approve the Agreements with The Children's Institute of Pittsburgh for ESY Services for student #230261 and student #170018. The program runs from June 28, 2017 through July 27, 2017. Cost is \$3,600 per student.

EDUCATION:

1. Recommend the Board approve a spring trip to Williamsburg, VA on May 17-20, 2018 for the Springdale High School Marching Band and Choir. No cost to the district. Mr. Puskar asked for additional information about the trip. With no further information available, Mr. Pollick asked for the matter to be removed from the agenda until the Board could hear from the sponsors. It was also noted that costs to the District would include substitute teachers.

TECHNOLOGY:

1. Recommend the Board approve the job descriptions for Technology Systems Coordinator (current position) and Supervisor of Technology (new position).
2. Recommend the Board approve the creation of the Supervisor of Technology position.

Mr. Graczyk asked the Board to consider contributing funds to the ABC Create project. The project (in year three) centers on meaningful technology integration across all content areas by establishing a CREATE Lab Satellite Network Regional Hub, with fifteen local school district partners and Penn State New Kensington serving in a coordinating role. The group began with a grant from the Grable Foundation and are looking for partner districts to contribute to the project. Mr. Puskar asked what the contribution amount would be, with Mr. Graczyk responding around \$3,500. After discussion, Mr. Graczyk stated that the matter would be on the agenda in August.

PERSONNEL:

1. Recommend the Board approve the employment of Ms. Hamsini Rajgopal as Business Manager/Board Secretary at a salary of \$95,000 per year and benefits mirror the Act 93 Agreement, although the position is not in the Act 93 group.
2. Recommend the Board approve the FMLA request for the following employees:
 - A. Employee #694, effective: August 28, 2017 – November 20, 2017
 - B. Employee #867, effective: August 28, 2017 – November 17, 2017
 - C. Employee #848, effective: August 21, 2017 – November 14, 2017
3. Recommend the Board approve the unpaid Child Bearing/Child Rearing Leave request for Employee #694, effective November 21, 2017 – December 21, 2017.

4. Recommend the Board accept the resignation of Ms. Carly Lentz as Speech Language Pathologist, effective August 15, 2017.
5. Recommend the Board approve the termination of Employee #1094, effective May 15, 2017.
6. Recommend the Board approve the employment of the following Extended Day-to-Day Substitute Teachers:
 - A. Ms. Angie Rudolf, effective: August 21, 2017 – November 17, 2017
Compensation: \$150 per day (Ms. Rudolf is replacing Employee #848 who is on FMLA)
 - B. Mr. Nicholas Etzel, effective: August 21, 2017 – December 22, 2017
Compensation: \$150 per day plus Individual Benefits (Mr. Etzel is replacing Employee 694 who is on FMLA)
7. Recommend the Board approve the following Athletic Personnel:
 - A. Mr. Nick Spehar as First Assistant Football Coach
Effective: July 1, 2017; Compensation: \$4,783
 - B. Mr. Robert Kelly, as First Assistant Football Coach
Effective: July 1, 2017; Compensation: \$4,783
 - C. Mr. Michael Appollonia as Second Assistant Football Coach
Effective: July 1, 2017; Compensation: \$3,088
 - D. Mr. Richard Napierkowski as Second Assistant Football Coach
Effective: July 1, 2017; Compensation: \$3,088
 - E. Mr. Brian Shemenski as Second Assistant Football Coach
Effective: July 1, 2017; Compensation: \$3,088
 - F. Mr. Giulio Tommarello as Second Assistant Football Coach/Head 7th & 8th Grade Coach
Effective: July 1, 2017; Compensation: \$3,088
 - G. Ms. Maura Allen as Girls JV Soccer Coach
Effective: July 1, 2017; Compensation: \$4,783
 - H. Ms. MariKaye DeTemple as 7th & 8th Grade Girls Soccer Coach
Effective: July 1, 2017; Compensation: \$3,088
 - I. Ms. Emily Sikora as 7th & 8th Grade Cheerleading Coach
Effective: July 1, 2017; Compensation: \$2,482
8. Recommend the Board accept the resignation of the following Athletic Personnel:
 - A. Mr. James Hastings, Head Varsity Baseball Coach
Effective: May 23, 2017
 - B. Mr. Jerry Susi, 1st Assistant Baseball Coach
Effective: May 30, 2017
 - C. Mr. Orlando Bellisario, 2nd Assistant Baseball Coach
Effective: May 24, 2017
 - D. Ms. Maura Allen, 7th & 8th Grade Girls Soccer Coach
Effective: June 19, 2017
 - E. Mr. Anthony Pototo, Head Softball Coach
Effective: May 19, 2017
 - F. Ms. Tracy Acheson, Assistant Softball Coach
Effective: May 29, 2017
 - G. Mr. Dean Acheson, Volunteer Softball Coach
Effective: May 30, 2017
 - H. Ms. Chelsea Walker, Girls JV Soccer Coach
Effective: May 12, 2017

EMERGENCY MANAGEMENT: No Report.

ATHLETICS & ACTIVITIES:

1. Recommend the Board approve the girls' soccer team pre-season trip to Edinboro University on August 17-19, 2017.

Mr. Davis explained that all coaches, hired and volunteer, need to take two ASEP Coaching Courses. The District must have this mandate implemented by June 2018. It is suggested that the District put in place a procedure for the cost of the courses, estimated around \$3,000. Discussion was held on the matter. Consensus of the Board is to propose that the District pay for all current coaches, but new coaches would have to take the courses at their expense. Mr. Davis noted that coaches have a two-year window to finish the classes. Mr. Graczyk stated that a motion would be on the agenda for the next meeting.

POLICY REVIEW:

1. Recommend the Board approve the First Reading of Policy #209, Diabetes Management.
2. Recommend the Board approve the First Reading to a Revision of Policy #246, School Wellness (Currently Student Wellness)
3. Recommend the Board approve the First Reading to a Revision of Policy #808, Food Services.

DISCUSSION ITEMS:

1. Mr. Rocco asked about certification for concession stand usage for Booster Groups. Mr. Graczyk stated that he has no further information that what had been discussed previously. Mr. Conlon offered to look into the matter and provide additional information to the Board.
2. Mr. Puskar asked about robes at graduation, stating that there was discussion in the community that the high school would be switching practice to have all students wear black robes. Mr. Graczyk stated that the administration had discussed the issue with a student advisory committee, but that there would be no changes to the traditional procedures.

AUDIENCE COMMENTS:

Ms. Joelle McFarland was recognized and stated that in the graduation ceremonies she had attended, she prefers the outdoor setting. She asked if the Board could revisit the decision to hold graduation outdoors. Discussion was held on the matter.

With no further business to come before the Board, Mrs. Renaldi made a motion seconded by Ms. Haas to adjourn the meeting, 8:32 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak
Public Relations Director