

**Allegheny Valley School District**  
**June 19, 2017**

The regular meeting of the Allegheny Valley School Board was held Monday evening, June 19, 2017. President Mr. Larry Pollick presided. The meeting was called to order at 7:15 p.m.

Roll Call:	Mr. Conte	Mr. Puskar
	Mr. Gaschler	Mrs. Renaldi
	Ms. Haas - absent	Mr. Rocco
	Mrs. Jursa - absent	Mr. Pollick
	Ms. Moretti	

Also in attendance were staff and community members.

Mr. Pollick announced that the Board was in Executive Session prior to the meeting to discuss Personnel matters.

AUDIENCE CONCERNS: None.

MINUTES: Ms. Moretti made a motion seconded by Mrs. Renaldi to approve the May 9 Planning Session, May 9 Special Meeting, and May 15, 2017 meeting minutes. Voice vote carried the motion.

BILLS/PAYMENTS: In the absence of Ms. Haas, Mr. Pollick made a motion, seconded by Mrs. Renaldi, to approve the March 2017 Treasurer's Report, the payment of bills (Disbursement Ledger), and the Accounts Payable List. Voice vote carried the motion.

OPERATIONS/FINANCE:

Mr. Conte made a motion, seconded by Mr. Gaschler, to approve Resolution #2017-3 which certifies that PlanCon F documents for the Additions and Alterations to Acmetonia Primary School are approved for submission to the Pennsylvania Department of Education. It also certifies that the Architect has been directed to ensure that all plans related to this project conform to generally accepted codes or guidelines as set forth in Section 349.16 of the Pennsylvania Department of Education Standards. On roll call vote, all members voted yes, with Ms. Moretti voting no. Motion carried, 6-1.

Mr. Conte made a motion, seconded by Mr. Gaschler, to approve Resolution #2017-4 authorizing Foreman Architects Engineers to proceed with and complete the advertisement for bids, bid receipt, and preparation of PlanCon Part G, Project Accounting Based on Bids. On roll call vote, all members voted yes, with Ms. Moretti voting no. Motion carried, 6-1.

Mr. Conte made a motion, seconded by Mr. Gaschler, to approve the Final General Fund Operating Budget for the 2017-2018 school year in the amount of \$22,083,477. The Budget represents an increase of 2.87% or \$615,184 more than the 2016-2017 Budget of \$21,486,293. Local revenue for this Proposed Final Budget will be provided by a real estate tax of 20.3494 mills, one-half of 1% earned income tax, one-half of 1% real estate transfer tax and \$5.00 local emergency services tax. On roll call vote, all members voted yes. Motion carried, 7-0.

Mr. Conte made a motion, seconded by Mr. Gaschler, to approve the 2017 Homestead and Farmstead Exclusion, for the District to reduce property taxes, for qualified homestead/farmstead properties by \$133.86.

In accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), the District must reduce property taxes beginning July 1, 2014. On roll call vote, all members voted yes. Motion carried, 7-0.

Mr. Conte made a motion seconded by Mr. Gaschler to approve the following motions:

1. Entering into a Builders Risk Insurance Policy with the Chubb Insurance Group for the additions/ alterations to the Acmetonia Primary School in an amount not to exceed \$15,000.
2. Entering into an Owner Controlled Insurance Program (OCIP) provided by CM Regent Insurance Company. The rate for the OCIP Policy is \$22,2750 per \$1,000 of construction value. The estimated premium cost is \$225,150.
3. Carlucci Construction Company, Inc. to replace the existing fire hydrant in the front lawn of the Acmetonia Primary School at a cost of \$9,572.00. Ms. Moretti asked why the hydrant was the District's responsibility and not the municipality's responsibility. Mr. Sanchez explained. Discussion was held on the matter.
4. The Adelphoi Education Services Agreement for the 2017-2018 school year.
5. The 2017-2018 annual Student Assistance Program/SAP Liaison Crisis Response Plan, Allegheny County, with Wesley Spectrum, effective July 1, 2017 through June 30, 2018.
6. PNC Bank, Harmar Township, as the School District depository for the 2017-2018 school year.
7. The following companies as the District's investment companies for the 2017-2018 school year:
  - PLGIT (State-Approved Agency)
  - PSDLAF (State-Approved Agency)
8. The paper and custodial supplies bid to be purchased through the AIU Consortium.
9. The awarding of the Athletic and General Supplies Bids.
10. The renewal of insurance policies for the 2017-2018 school year as proposed through Arthur J. Gallagher & Co.

	<b>2016/2017</b>	<b>2017/2018</b>	(+/-)
	<b>Highmark</b>	<b>(1) Brickstreet</b>	
Workers Compensation Premium	\$56,540	\$57,700	2%
	<b>PSBA</b>	<b>(2) CM Regent</b>	
Property Premium	\$29,136	\$28,286	-3%
Boiler Premium	\$4,319	\$3,987	-8%
General Liability Premium	\$5,764	\$5,602	-3%
Business Auto Premium	\$6,262	\$6,140	-2%
Umbrella Premium	\$6,400	\$5,376	-16%
School Leaders E & O Premium	\$10,846	\$10,479	-3%
Cyber Liability Premium	\$4,898	\$4,898	0%
Total Non-WC Premium	\$67,625	\$64,768	-4%
Total Premium	\$124,165	\$122,468	-1%

*(1) Brickstreet purchased Highmark Worker's Compensation Business*

*(2) The Insurance Companies connected to PSBA were sold to CM Regent*

10. The renewal of the Group Life Insurance, AD&D and LTD policies for the 2017-2018 school year as proposed through CM Regent Solutions.
11. The 60-month Lease Agreement with ComDoc for replacement of the color copier in the Business Office, effective July 1, 2017. The cost of the lease will be \$271 per month. Mr. Puskar asked about the use of the machine. Discussion was held on the matter.
12. Recommend the Board approve the Forbes Road Career & Technical Center 2017/2018 Revenue Anticipation Note in the amount of \$4,400,000 with an interest rate of 1.89%.

13. Recommend the Board approve the Agreement with Precision HR Solutions, Inc. to provide substitute teachers and substitute RNs for the district from July 1, 2017 through June 30, 2020. The rate for the length of the agreement is:

Teachers:	\$124.88 (full day)	\$62.44 (half day)	First 25 days worked
	\$141.75 (full day)	\$70.88 (half day)	26+ days worked
RNs:	\$34 per hour		

14. Recommend the Board approve the Agreements with The Children's Institute of Pittsburgh for ESY Services for student #230261 and student #170018. The program runs from June 28, 2017 through July 27, 2017. Cost is \$3,600 per student.

Voice vote carried the motion, with all members voting yes and Mr. Puskar voting no on items #11 (60-month Lease Agreement with ComDoc) and #13 (Agreement with Precision HR Solutions, Inc.).

#### EDUCATION:

After discussion, Mr. Graczyk recommended that this item be removed from the agenda and brought back at a later date.

1. Recommend the Board approve a Spring trip to Williamsburg, VA on May 17-20, 2018 for the Springdale High School Marching Band and Choir. No cost to the district. Mr. Puskar asked for additional information about the trip. With no further information available, Mr. Pollick asked for the matter to be removed from the agenda until the Board could hear from the sponsors. It was also noted that costs to the District would include substitute teachers.

TECHNOLOGY: Mr. Conte made a motion seconded by Mr. Gaschler to approve the following motions:

1. The job descriptions for Technology Systems Coordinator (current position) and Supervisor of Technology (new position).
2. The creation of the Supervisor of Technology position.

Voice vote carried the motion, with Ms. Moretti voting no.

Mr. Puskar asked about the contribution to ABC Create. Mr. Graczyk stated that the administration is waiting to gather additional information and to see if there is money in the budget that can be utilized.

PERSONNEL: In the absence of Ms. Haas, Mr. Puskar made a motion seconded by Mrs. Renaldi to approve the following motions:

1. The employment of Ms. Hamsini Rajgopal as Business Manager/Board Secretary at a salary of \$95,000 per year and benefits mirror the Act 93 Agreement, although the position is not in the Act 93 group.
2. The FMLA request for the following employees:
  - A. Employee #694, effective: August 28, 2017 – November 20, 2017
  - B. Employee #867, effective: August 28, 2017 – November 17, 2017
  - C. Employee #848, effective: August 21, 2017 – November 14, 2017
3. The unpaid Child Bearing/Child Rearing Leave request for Employee #694, effective November 21, 2017 – December 21, 2017.
4. The resignation of Ms. Carly Lentz as Speech Language Pathologist, effective August 15, 2017.
5. The termination of Employee #1094, effective May 15, 2017.
6. The employment of the following Extended Day-to-Day Substitute Teachers:
  - A. Ms. Angie Rudolf, effective: August 21, 2017 – November 17, 2017  
Compensation: \$150 per day (Ms. Rudolf is replacing Employee #848 who is on FMLA)
  - B. Mr. Nicholas Etzel, effective: August 21, 2017 – December 22, 2017  
Compensation: \$150 per day plus Individual Benefits (Mr. Etzel is replacing Employee 694 who is on FMLA)

7. The following Athletic Personnel:
  - A. Mr. Nick Spehar as First Assistant Football Coach  
Effective: July 1, 2017; Compensation: \$4,783
  - B. Mr. Robert Kelly, as First Assistant Football Coach  
Effective: July 1, 2017; Compensation: \$4,783
  - C. Mr. Michael Appollonia as Second Assistant Football Coach  
Effective: July 1, 2017; Compensation: \$3,088
  - D. Mr. Richard Napierkowski as Second Assistant Football Coach  
Effective: July 1, 2017; Compensation: \$3,088
  - E. Mr. Giulio Tommarello as Second Assistant Football Coach/Head 7<sup>th</sup> & 8<sup>th</sup> Grade Coach  
Effective: July 1, 2017; Compensation: \$3,088
  - F. Ms. Maura Allen as Girls JV Soccer Coach  
Effective: July 1, 2017; Compensation: \$4,783
  - G. Ms. MariKaye DeTemple as 7<sup>th</sup> & 8<sup>th</sup> Grade Girls Soccer Coach  
Effective: July 1, 2017; Compensation: \$3,088
  - H. Ms. Emily Sikora as 7<sup>th</sup> & 8<sup>th</sup> Grade Cheerleading Coach  
Effective: July 1, 2017; Compensation: \$2,482
8. Recommend the Board accept the resignation of the following Athletic Personnel:
  - A. Mr. James Hastings, Head Varsity Baseball Coach  
Effective: May 23, 2017
  - B. Mr. Jerry Susi, 1<sup>st</sup> Assistant Baseball Coach  
Effective: May 30, 2017
  - C. Mr. Orlando Bellisario, 2<sup>nd</sup> Assistant Baseball Coach  
Effective: May 24, 2017
  - D. Ms. Maura Allen, 7<sup>th</sup> & 8<sup>th</sup> Grade Girls Soccer Coach  
Effective: June 19, 2017
  - E. Mr. Anthony Pototo, Head Softball Coach  
Effective: May 19, 2017
  - F. Ms. Tracy Acheson, Assistant Softball Coach  
Effective: May 29, 2017
  - G. Mr. Dean Acheson, Volunteer Softball Coach  
Effective: May 30, 2017
  - H. Ms. Chelsea Walker, Girls JV Soccer Coach  
Effective: May 12, 2017

Voice vote carried the motion.

EMERGENCY MANAGEMENT: No Report.

ATHLETICS & ACTIVITIES: Mrs. Renaldi made a motion seconded by Mr. Rocco to approve the following motions:

1. The girls' soccer team pre-season trip to Edinboro University on August 17-19, 2017.
2. Authorize the District to provide the PIAA mandated ASEP coaching courses for coaches as outlined below:
  - A. The District will cover the cost of on-site training in August 2017 (date(s) to be determined) for all current coaches. The cost of the course is \$95 per person and includes both courses (Coaching Principles and Sports First Aid), instructor, and materials. Any current coach that does not attend this one time offering will be expected to acquire certification independently and at their own expense. Certification must be completed by June 30, 2018.
  - B. The District will cover the cost of off-site training for any Coaches that are hired after the August 2017 training date(s) and before November 1, 2017. Any of these coaches that do not take advantage of the District's one-time offering to cover the cost of the training by March 4, 2018 will

be expected to acquire certification independently and at their own expense. All coaches hired after October 31, 2017 will be expected to acquire certification independently and at their own expense.

Voice vote carried the motion.

**POLICY REVIEW:** Ms. Moretti made a motion seconded by Mr. Puskar to approve the following motions:

1. The First Reading of Policy #209, Diabetes Management.
2. The First Reading to a Revision of Policy #246, School Wellness (Currently Student Wellness)
3. The First Reading to a Revision of Policy #808, Food Services.

Voice vote carried the motion.

**DISCUSSION ITEMS:**

1. Mr. Puskar asked about the bricks at Veterans' Field. Ms. Zastawniak explained that the bricks had deteriorated to the point that the sidewalk was a safety hazard. She and Mr. Sanchez are working on an alternative that will use plaques to be placed on the fencing rather than bricks. They will provide additional information on the project in August. Discussion was held on the matter.
2. Mr. Puskar asked about the Speech and Language position and plan for filling the opening. Mr. Graczyk explained that the administration aims to have a person for approval at the August meeting.

**AUDIENCE COMMENTS:**

Ms. Joelle McFarland was recognized and asked if the District had any data on time that teachers were out of the classroom for this past year. Did the Act 80 days decrease the amount of class time teachers missed? Mr. Graczyk stated that there were less requests for teachers to be out of the classroom, but there was no data available. Discussion was held on the matter. Ms. Moretti asked if the Board could receive, for the next meeting, a breakdown of how the Act 80 days were utilized. Mr. Graczyk stated that the information would be available.

With no further business to come before the Board, Mrs. Renaldi made a motion seconded by Ms. Moretti to adjourn the meeting, 7:48 p.m. Voice vote carried the motion.

Respectfully submitted,

Jan Zastawniak  
Public Relations Director