

# Allegheny Valley School District

## 1:1 Learning Device Agreement - Chromebook

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This agreement is made effective between the Allegheny Valley School District ("AVSD"), the student receiving the device ("Student"), and his/her parent(s) or legal guardian ("Parent") only during the event of an extended emergency school closure. Additionally this agreement has been adapted from the original 1:1 technology agreement in grades 7-12 and is meant to serve the purpose of usage during an Emergency Closure only. This agreement is considered an addendum to the AVSD Student Acceptable Use Policy. The Student and Parent(s), in consideration of being provided with a 1:1 device for use while a student at AVSD, hereby agree to the following terms:

### **Agreement Terms:**

1. One Chromebook, power adapter and plug are being loaned to the Student and are in good working order. It is the Student's responsibility to care for the equipment and ensure that it is retained in a safe environment.
2. The equipment loaned is, and at all times remains the property of AVSD and is loaned to the student for educational purposes only. The Student may not deface or destroy this property in any way. Inappropriate use of the device or its accessories may result in the student losing the opportunity to use the device. The equipment will be returned when requested by AVSD, or sooner if the student withdraws from AVSD prior to the requested return.
3. The equipment may be used by the students only for non-commercial purposes, in accordance with AVSD policy (including but not limited to, Policies 815, 815.2, 815.4) as well as federal, local and state statutes.
4. One user profile with specific privileges and capabilities has been set up for the exclusive use of the student whom it has been assigned. The Student agrees to make no attempt to change the privileges or capabilities of this user account.
5. The Student may not make any attempt to add, delete, access, or modify other users' accounts on the Chromebook or any school-owned device.
6. The AVSD network and infrastructure is provided for academic use. The Student agrees to take no action that would interfere with the efficient, academic use of the network.
7. An identification label has been placed on the device and power adapter. This label is not to be removed or altered. If the label is missing or becomes damaged, the Student will contact the AVSD Technology Office immediately for replacement. Unauthorized stickers, labels, tags, or markings of any kind are not to be added to the device.
8. The Student agrees to use best efforts to practice proper Digital Citizenship and assure that the District property is not damaged or rendered inoperable by the introduction of an electronic virus, malware, or by other means while in the Student's possession.
9. The Student acknowledges and agrees that the use of AVSD equipment is a privilege and that by agreement to these terms herein, the Student and Parent/Guardian acknowledges the responsibility to safeguard AVSD equipment and to return the same in good condition upon the request of AVSD.

### **Device Repair/Replacement Information**

If accidental damage occurs to the device or accessories (i.e. broken screen), each device has **4 years** of accidental breakage protection. This protection allows for **one accidental break per year** from the date of purchase. If a device is broken during this emergency school closure it will be covered by the devices' damage protection agreement.

**Loss or theft is not covered by the above protection plan. In the event of loss or theft the student/guardian is responsible for the cost of device replacement.**

### **Parent/Guardian Responsibilities:**

Your Student has been issued a Chromebook to help lessen the disruption an extended emergency school closure will cause. It is essential that the following guidelines be followed to ensure the safe, efficient and ethical operation of this school-issued device.

1. I will supervise my Student's Chromebook, internet and email usage at home.
2. I will not attempt to repair the Chromebook, nor will I attempt to clean it with anything other than a soft, dry cloth.

3. I will read all official communications from the district concerning technology.
4. I will report to the school any problems with the Chromebook.
5. I will not load or delete any software to or from the Chromebook.
6. I agree to make sure that the device is returned to the school once school returns to normal session.

**Student Email**

1. An email account will be available for each student to use for appropriate academic communication with other students and staff members only. The email is for communication within the school district.
2. Email is a mechanism for official communication within the Allegheny Valley School District. The district has the right to expect that such communications will be received and read in a timely fashion. All District email communications are intended to meet the academic and/or administrative needs of the District. Official District email is available to all enrolled students in the 1:1 learning initiative. District email should not be assumed to be private and/or confidential. AVSD reserves the right to monitor all email communications and if warranted provide such communications to law enforcement.
3. As students are expected to keep email login credentials secure, email communications are assumed to have been sent from the user to whom the email account has been assigned.

**Student Responsibilities**

Your school-issued device is an important learning tool and is to be used for educational purposes only. In order to take this device home, you must accept the following responsibilities:

1. When using the device at home, at school, or anywhere else I may take it, I will follow the policies of AVSD, especially the Acceptable Use Policy (AVSD Policy #815), and all federal, state and local laws.
2. I will treat the device with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
3. I understand that if I allow others (including friends, siblings & parents) to use the device, I am responsible for any damage, theft, or misuse.
4. I will not remove programs or files from the device.
5. I will frequently check AVSD communications including email and Schoology announcements.
- 6. I will keep all login credentials secure and private to myself.**
7. I will practice proper Digital Citizenship when using the device and the Internet.
8. I will not attempt to repair or alter the device in any way.

**Student Acknowledgement**

*I understand that I will abide by the above terms and responsibilities related to my device loan. I further understand that any violation of these terms and responsibility constitutes a violation of the school discipline policy. Should I commit any violation, my access privileges may be revoked and disciplinary action may be taken.*

\_\_\_\_\_ X \_\_\_\_\_  
 Printed Student Name                      Student Signature                      Date

**Parent/Guardian Acknowledgement**

*I hereby give permission for my child to participate in the 1:1 learning program as stated in the agreement. As the parent or guardian of this student, I have read the Acceptable Use Policy of Internet, Networks and Computing Resources (AVSD Policy #815). I understand that this access is designed for education purposes. I also recognize that as the Allegheny Valley School District will take reasonable steps to restrict student access to prohibited material, I will not hold the District responsible for materials improperly accessed by my student.*

\_\_\_\_\_ X \_\_\_\_\_  
 Printed Guardian Name                      Guardian Signature                      Date

**OFFICE USE ONLY**

**Issuing Date:** \_\_\_\_\_                      **Device Number:** \_\_\_\_\_