

STUDENT CODE OF CONDUCT AND DISCIPLINARY ACTIONS - Minor Behaviors

Minor behavior is defined as misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. These misbehaviors should be handled by an individual staff member. However, such behaviors may be indicative of a problem that should be referred to appropriate support staff or administration. It is at the discretion of the staff member to apply the appropriate intervention (including, but not limited to: changed seat, parental notification/conference, and/or detention) based on the nature, severity, and/or frequency of these infractions. Teachers may have additional rules for specific rooms or settings; student failure to follow these rules may also result in discipline

Behavior	Definition	Example(s)
Cheating/Plagiarism	Turning in work as your own when it was done by someone else. Also see Plagiarism/Cheating for complete definition and discipline.	Copying, providing or receiving answers, theft of books, music, internet sources, electronic media, spoken words, or other student work; or using the work of someone else without giving proper credit.
Disruption	Engaging in low-intensity, but inappropriate, disruption that impedes orderly classroom procedures.	Noisemaking, tapping, humming, not coming to class prepared, excessive talking with peers, calling out
Eating/Drinking in Class	Consuming food or beverage in a classroom without approval by teacher	Having coffee in class, finishing breakfast/lunch in class, snacks, candy
Insubordination	Engaging in brief or low-intensity failure to follow directions; talking back	Head down, refusal to participate or work, talking back/sass
Physical Contact	Engaging in non-serious but inappropriate physical contact	Choking, playful punching, repeated horseplay, tripping, pushing/horseplay that may result in injury
Tardy to Class	Failure to arrive to class on time	Not in seat at bell, not in room, not in seat at 30 seconds
Technology Violation	Turned on and/or using portable or personal radios, pagers, cellular phone, or other electronic devices in areas not permitted or in classrooms not permitting usage.	Ear buds, cell phones (reading or sending texts, reading or posting on social media, etc.), iPods, I Pads, etc. present and/or in view.
Unacceptable Language and/or Gesture	Engaging in low-intensity use of inappropriate language/gestures	Profanity not directed at anyone, off-color remarks (race, religion, sexual orientation, etc.) not directed at anyone

STUDENT CODE OF CONDUCT AND DISCIPLINARY ACTIONS - LEVEL 1

Definition of Level 1: Minor misbehavior on the part of the student with impedes orderly classroom procedures or interferes with the orderly operation of the school. These misbehaviors should be handled by an individual staff member. However, such behaviors may be indicative of a problem that should be referred to appropriate support staff. It is at the discretion of the administrator to warn, assign detention, in-school suspension, out-of-school suspension, or exclusion from extra-curricular activities for these infractions.

Behavior	Definition	First Offense	Second Offense	Third Offense
Disruption in class, hall, library, cafeteria, auditorium, or locker room	Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school.	One to Three After School Detentions	One to Three After-School Detentions or one day of In-School Suspension (ISS)	One Day of Out-of-School Suspension (OSS)
Eating in unauthorized area. Removing food or drink from the cafeteria	Breakfast and lunch are to be eaten in the cafeteria only. No food or drink is to be taken from the cafeteria	One After-School Detention	Two After-School Detentions	Three After-School Detentions
Gambling	Participation in games of chance for the purpose of exchanging money or other items	One to Three After School Detentions	One day in-school suspension	One to Three Days of OSS
Inappropriate Displays of Affection	Overly demonstrative is play of affection deemed inappropriate for the educational environment.	One After-School Detention	Two After-School Detentions	Three After-School Detentions
Plagiarism/Cheating	Turning in work as your own when it was done by someone else. See Plagiarism/Cheating for complete definition and discipline.	One to Three After School Detentions	One day in-school suspension	One Day of OSS
Unacceptable Language or Gesture	Unacceptable verbal abuse, hand gestures, and/or using offensive language	One to Three After School Detentions	One day in-school suspension	One Day of OSS
Possession of handheld device when not permitted	Turned on and/or using portable or personal radios, pagers, cell phones, electronic devices, etc., in areas not permitted or in classrooms not permitting usage.	Three After-School Detentions AND Equipment Confiscated	One day in-school suspension AND Equipment Confiscated	Two days in-school suspension AND Equipment Confiscated

STUDENT CODE OF CONDUCT AND DISCIPLINARY ACTIONS - LEVEL 2

Definition of Level 2: Misbehavior whose frequency or seriousness tend to disrupt the learning climate of the school. These infractions, which usually result from the continuation of Level 1 misbehaviors, normally require the intervention of administrative personnel because the execution of Level I disciplinary options have failed to correct the situation. It is at the discretion of the administrator to assign detention, in-school suspension, or out-of-school suspension for any of the following infractions.

Behavior	Definition	First Offense	Second Offense	Third Offense
Insubordination/defiance to an administrator, faculty, or school staff member	Failure to abide by school regulations. Failure to comply with a legitimate request by a staff member. To encourage other students to be insubordinate and/or insolent	One day in-school suspension	One to Three Days in-school suspension	One to three days Out-of-School Suspension
Tardy to School	Arrival to school later than 7:45 a.m.	(Third Tardy) One after school detention	(Fourth Tardy) One to three after school detentions OR one day in-school suspension	(Fifth Tardy) One <u>day in-school suspension</u> (Eighth Tardy) Loss of Parking Privileges
Falsification of oral and/or written communication/documentation	Intentionally falsifying written documentation or verbally lying to any staff member concerning school-related matters	One day in-school suspension	One to Three Days in-school suspension	One to three days Out-of-School Suspension
Possession of obscene material	Any material that is obscene, that is not helpful, and/or useful in the educational process	One to three after school detentions	One day in-school suspension	One to three days Out-of-School Suspension
Leaving school grounds after entering school grounds before the start of the school day, the returning to school grounds to begin the day	Entering school grounds, then leaving school grounds before the start of the school day for non-school sanctioned activities, then returning to school grounds to begin the day.	One to three after school detentions	One day in-school suspension	One to three days in-school suspension
Defacing school property	Engaging in behavior leading to damage and/or destruction of school property. Restitution must be made in all acts of vandalism	One day in-school suspension	One to three days in-school suspension	One to three days Out-of-School Suspension
Inappropriate Dress	Failure to comply with proper school regulations	One after-school detention	Three after-school detentions	One day in-school suspension
Possession of matches and/or lighter	Possession of any type of matches, lighter, or similar paraphernalia	One to three after school detentions	One day in-school suspension (Items confiscated)	One to three days in-school suspension (Items confiscated)
Safety Violation	Any hazardous or potentially hazardous behavior which would result in injury	One to three after school detentions	One to three days in-school suspension	One to three days Out-of-School Suspension
Bullying	When a student is repeatedly exposed to negative actions (verbal, mental, physical, etc.) by a student or students over time	One to three after school detentions	One to three days in-school suspension	One to three days Out-of-School Suspension
Not staying for teacher-assigned detention	Failure to serve a teacher-assigned after-school detention	All offenses: One day administrator-assigned after-school detention		
Not staying for administrator-assigned detention	Failure to serve an administrator-assigned after-school detention	All offenses: One day in-school suspension		

STUDENT CODE OF CONDUCT AND DISCIPLINARY ACTIONS - LEVEL 3

Definition of Level 3: Acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others in the school. These acts normally require administrative discipline. Corrective measures which the school should undertake are dependent upon the extent of the school's resources for remediation of the situation in the best interest of all the students. It is at the discretion of the administrator to assign detention, in-school suspension (Alternative Learning Center), or out-of-school suspension for any of the following infractions.

Behavior	Definition	First Offense	Second Offense	Third Offense
Possession and/or use of tobacco, vapor, products, or look-alike substances in school or on school grounds, school bus, or at a school-sponsored activity	Possession of tobacco (including smokeless and/or vapor products) in the school building or on school grounds. <i>Student will be referred to the appropriate law enforcement agency (AVSD Board Policy 222)</i>	Three days out-of-school suspension, Smokeless Saturday	Three days out-of-school suspension, Smokeless Saturday	Three days out-of-school suspension, Smokeless Saturday
Leaving the school building without permission	Leaving school grounds without prior administrative approval. <i>*If a student cuts a class and leaves the building, the student will be disciplined for both infractions.</i>	One day in-school suspension	Two days in-school suspension	Three to five days in-school suspension
Absent from class without permission (Cutting Class)	Any absence from class that is not explained by a legitimate excuse (absence bulletin, field trip, tardy, early dismissal) Not in designated area as required by the classroom teacher	Three days of after-school detention	One day in-school suspension	Three to five days in-school suspension
Technology Usage Policy Violation	Violation of school networking/internet policies	<i>*Discipline determined by severity of the offense. Student may be referred to appropriate law-enforcement agency.</i>		

DISCIPLINARY ACTION AND STUDENT BEHAVIOR - LEVEL 4

Definition of Level 4: Acts which result in violence to another person or property or pose a direct threat to the safety of others in the school. These acts are criminal in nature and are so serious that they always require administrative action. The intervention of law enforcement authorities and/or action by the Board of School Directors may also be required. It is at the discretion of the administrator to assign detention, in-school suspension or out-of-school suspension for any of the following infractions.

Behavior	Definition	Discipline
Fighting	Slapping, hitting, striking, etc. with apparent intent to inflict bodily harm.	All offenses: Three to ten days of out-of-school suspension. <i>*Student will be referred to the appropriate law enforcement agency. The student may be charged with disorderly conduct (18 PA.C.S.5503) and/or simple assault (18 PA.C.S.2701)</i>
Illicit use and/or possession of alcohol or drugs, look-alike substances, or paraphernalia	Possession, use of, abuse of any controlled substance, including alcohol	All offenses: Three to ten days of out-of-school suspension and referral to the Superintendent for possible expulsion. <i>*Student will be referred to the Student Assistance Program (SAP) an intervention will begin immediately</i> **Student will be referred to the appropriate law enforcement agency for appropriate action: Alcohol/Underage Drinking (18 PA.C.S.6308); drugs Act 64 (Controlled Substance, Drug Device and Cosmetic Act: C.S.D.D.C.A.)
Selling of drugs	Selling and/or Intent to Sell any Controlled Substance	All offenses: Three to ten days of out-of-school suspension and referral to the Superintendent for possible expulsion. <i>*All offenses are subject to a citation through the District Justice and criminal prosecution under the law</i> **Student will be referred to the appropriate law enforcement agency for criminal prosecution under Act 64 (Controlled Substance, Drug Device, and Cosmetic Act C.S.D.D.C.A.)
Possession of a weapon	Possession of any object intended to result in violence to another person or property or pose a direct threat to the safety of others in the school	All offenses - Three to ten days out-of-school suspension and the enforcement of Act 26. <i>*Act 26 deals with weapons in the schools, which mandates and automatic one-year expulsion.</i>
Possession of dangerous chemical or fireworks	Possession, exchange, sale, or setting-off of explosive devices	All offenses - Three to ten days out-of-school suspension and referral to the Superintendent

Willful damage to school property (institutional vandalism)	Engaging in behavior leading to the damage and/or destruction of school property	All offenses: Three to ten days out-of-school suspension, restitution, referral to the Superintendent for expulsion. <i>*The student will be referred to the appropriate law enforcement agency for criminal prosecution under institutional vandalism (19 P.A.C.S.3307)</i>		
Theft or receiving of stolen property	<i>*The student may be referred to the appropriate law enforcement agency for criminal prosecution under theft (18 P.A.C.S. 3921 or 18 P.A.C.S. 3924)</i>	One to three days in or out of school suspension + restitution	Three to ten days out of school suspension + referral to Superintendent for hearing	Three to ten days out of school suspension + referral to Superintendent for expulsion hearing
Verbal or physical assault of an administrator, teacher, school staff and/or their property	Any verbal or physical movement intended to inflict bodily harm.	All offenses: Three to ten days out-of-school suspension + referral to the Superintendent for expulsion. <i>*The student will be referred to the appropriate law enforcement agency for aggravated assault (18 P.S.C.S. 2702) and/or harassment (18 P.A.C.S.2706)</i>		
Bomb Threats	Deliberate threat to harm others through explosive devices.	All offenses: Three to ten days out-of-school suspension, restitution, referral to the Superintendent for a hearing. <i>*All offenses, the student will be charged with terroristic threats (18 P.A.C.S. 2706)</i>		
Tampering with fire extinguishers/setting or creating false alarms	Deliberate disruption by using fire extinguishers, setting off fire alarms, or otherwise causing false emergency alarm.	Three to ten days in- or out-of-school suspension, possible referral to the Superintendent for expulsion. <i>*The student will be referred to the appropriate law enforcement agency for criminal prosecution under 18 P.A.C.S. 3305</i>		
Terroristic Threats	Major threats made verbally, written, or otherwise communicated, directed toward any person, staff member, student, or school property	All offenses - Three to ten days out-of-school suspension, restitution, referral to the Superintendent for hearing. <i>*All offenses, the student will be charged with terroristic threats (18 P.A.C.S. 2706)</i>		